

Calendar of the First Semester, 2023-2024 Academic Year for National Kaohsiung University of Hospitality and Tourism

Year	Month	Week	Day							Important Events
			Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	
2023	August				1	2	3	4	5	(1)Start of the first semester (8/1-9/15)112-1 Semester second time to apply reduction of school fees【Student Affairs Office】(8/1-11/30)112-1 Semester Application for English Proficiency Test Reward 【Language Center】
			6	7	8	9	10	11	12	(8/7-9/28)Apply for grant-in-aid for minority in 2023-2024 academic year 【Student Affairs Office】 (9)Executive meeting 【Secretariat Office】 (12-13)Power cut for maintenance of high-voltage power of the entire university 【General Affairs Office】
			13	14	15	16	17	18	19	(8/14-9/12)112-1 Semester apply for student loans 【Student Affairs Office】
			20	21	22	23	24	25	26	(20)Campus disinfection 【General Affairs Office】 (23) Executive meeting 【Secretariat Office】
			27	28	29	30	31			(28-31)Senior student online pre-registration 【Academic affairs office】
	September							1	2	
			3	4	5	6	7	8	9	(4-7)Freshmen online pre-registration 【Academic affairs office】 (5)Teacher Evaluation Committee 【Personnel Office】 (6) Executive meeting 【Secretariat Office】 (7)Meeting of representatives for colleagues of first class organizations 【Secretariat Office】 · Tutor Meeting & Tutorship Knowledge and Skills Workshop 【Student Affairs Office】 (9)Dorm open to returning students 【Student Affairs Office】 (9-10)Freshman orientation counseling 【Student Affairs Office】
		1	10	11	12	13	14	15	16	(11)Classes begin & student registration date 【Academic affairs office】 · Deadline for tuition and fees payment 【General Affairs Office】 (11-18)Application to add or drop course registration(including inter-departmental course registration) 【Academic affairs office】(11-15)Traffic Safety Publicity Week 【Student Affairs Office】(2023/9/11-2024/2/23) Application to waive GE English and Second Foreign Language Courses for 4-Year College students 【Language Center】
		2	17	18	19	20	21	22	23	(20)Executive meeting 【Secretariat Office】 · School song & departmental class chant competition 【Student Affairs Office】 · Earthquake evacuation air defense evacuation drill 【Military Training Office】 (23)Make-up workday/class on Sep.23 for adjusted holiday (Oct.9)
		3	24	25	26	27	28	29	30	(26)Internship Counseling Committee 【Research and Development Office】 (27)Student association exhibition 【Student Affairs Office】 (29)Holiday for Mid-Autumn Festival 【Personnel office】
	October	4	1	2	3	4	5	6	7	(2)International Students Welcome Party 【International Affairs Office】 (2-6)Students in Skills Certification (Level B technician for western culinary) 【Research and Development Office】 (4)Executive meeting 【Secretariat Office】 · Confucian-style opening ceremony in 2023-2024 academic year【Student Affairs Office】·Information Session for Study Plus Internship Programs 【International Affairs Office】 · Series lectures of distinguished alumni-1 【Research and Development Office】 (5)Meeting of representatives for colleagues of first class organizations 【Secretariat Office】
		5	8	9	10	11	12	13	14	(9-13)Flex supplement teaching week (RMK1) (9-10)Holiday for National day 【Personnel office】
		6	15	16	17	18	19	20	21	(16-20)Freshman volleyball competition 【Physical Education and Health Center】 (18)Executive meeting 【Secretariat Office】 · Measurement of freshman's mental health 【Student Affairs Office】 · Series lectures of distinguished alumni-2 【Research and Development Office】 (21)Completion of 1/3 semester(trainees are verified separately) 【Academic affairs office】
		7	22	23	24	25	26	27	28	(10/23-11/3)Mid-term online teaching feedback 【Academic affairs office】 (25)Freshman E-Portfolio education training 【Student Affairs Office】 · Lectures on careers-1 【Research and Development Office】
		8	29	30	31					(31)Internship Counseling Committee 【Research and Development Office】
	November					1	2	3	4	(1)Lectures on careers-2 【Research and Development Office】
		9	5	6	7	8	9	10	11	(6-10)Mid-term exams【Academic Affairs office】(6-20)Entry of mid-term exam results【Academic affairs office】(7)Teacher Evaluation Committee 【Personnel Office】 (8)Executive meeting 【Secretariat Office】 · University Information Technology Development Committee 【Library and Information Services Office】 · On-campus scholarship review meeting · Tutorship Knowledge and Skills Workshop 【Student Affairs Office】 (9)Meeting of representatives for colleagues of first class organizations 【Secretariat Office】
		10	12	13	14	15	16	17	18	(13-17) Traffic Safety Publicity Week 【Student Affairs Office】 · Department of basketball competition 【Physical Education and Health Center】 · Publicity on Campus Security and Tenancy Dispute Mediation 【Military Training Office】 (14)Library Consulting Committee 【Library and Information Services Office】 (15)University Curriculum Committee 【Academic affairs office】 · Lectures on careers-3【Research and Development Office】 · Information Session for Study Plus Internship Programs in Japan 【International Affairs Office】 (17)112-1 Semester application deadline for courses withdrawal 【Academic affairs office】
		11	19	20	21	22	23	24	25	(19)Campus disinfection 【General Affairs Office】 (22)Executive meeting 【Secretariat Office】 · Enterprise presentation activities-1 · Lectures on careers-4 【Research and Development Office】 (23)Outstanding tutor selection meeting 【Student Affairs Office】 · Campus Safety and Student Substance Abuse Prevention Conference 【Military Training Office】
		12	26	27	28	29	30			(28)Internship Counseling Committee【Research and Development Office】(29)Educational affairs meeting【Academic affairs office】 · Enterprise presentation activities-2 · Lectures on careers-5 【Research and Development Office】
December							1	2	(2)Completion of 2/3 semester(trainees are verified separately) 【Academic affairs office】	
	13	3	4	5	6	7	8	9	(5)Teacher Evaluation Committee 【Personnel Office】 (6)Executive meeting 【Secretariat Office】 · Campus Intellectual Property Rights Protection Advocacy and Executive Team Meeting 【Library and Information Services Office】 · Enterprise presentation activities-3 · Lectures on careers-6 【Research and Development Office】 (7)Meeting of representatives for colleagues of first class organizations 【Secretariat Office】	
	14	10	11	12	13	14	15	16	(13)Enterprise presentation activities-4 【Research and Development Office】 (14-15) National Defense Education Visit 【Military Training Office】 (16) TOEIC Campus Test 【Language Center】	
	15	17	18	19	20	21	22	23	(112/12/18-113/1/12) Final online teaching feedback 【Academic affairs office】 (20)University affairs meeting 【Secretariat Office】 · Enterprise presentation activities-5 【Research and Development Office】	
	16	24	25	26	27	28	29	30	(12/24-1/6) All classes (including intern classes) Evaluation for Class Adviser 【Student Affairs Office】 (26) Internship Counseling Committee 【Research and Development Office】	
2024	January	17	12/31	1	2	3	4	5	6	(1)Holiday for New year's day(Founding Day of the ROC) Deferred holiday 【Personnel office】 (2)Student Discipline Committee 【Student Affairs Office】 (2-5)Final exams (2-22)Entry of final exam results 【Academic affairs office】 (1/3-2/23)112-2 Semester apply for reduction of school fees 【Student Affairs Office】
		18	7	8	9	10	11	12	13	(8-12)Flex supplement teaching week (RMK1) (9)Teacher Evaluation Committee 【Personnel Office】(10)Executive meeting 【Secretariat Office】
			14	15	16	17	18	19	20	(15-19)National Skill Evaluation Operation Test (Level B technician for baking food) 【Research and Development Office】
			21	22	23	24	25	26	27	(1/21-2/20)112-2 Semester apply for student loans 【Student Affairs Office】 (24)Executive meeting 【Secretariat Office】 (27)Power cut for maintenance of high-voltage power of the entire university 【General Affairs Office】
			28	29	30	31				(31)The first semester ends.

Calendar of the Second Semester, 2023-2024 Academic Year for National Kaohsiung University of Hospitality and Tourism

Year	Month	Week	Day							Important Events	
			Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.		
2024	February							1	2	3	Start of the second semester (1-4)Online pre-registration【Academic affairs office】(2/1-5/30)112-2 Semester Application for English Proficiency Test Reward 【Language Center】
			4	5	6	7	8	9	10	(6)Teacher Evaluation Committee 【Personnel Office】 (8-14)Consecutive Holidays For Lunar New Year's Eve and Spring Festival 【Personnel office】 (8)Campus disinfection 【General Affairs Office】	
			11	12	13	14	15	16	17	(17) Make-up work day (for the adjusted holiday on February 8)【Personnel Office】(17-18) Dorm open to returning students【Student Affairs Office】	
		1	18	19	20	21	22	23	24	(19)Classes begin & student registration date 【Academic affairs office】 (19-26) Application to add or drop course registration(including inter-departmental course registration) 【Academic affairs office】 (19-23) Traffic Safety Publicity Week 【Student Affairs Office】 (21) Executive meeting【Secretariat Office】·Tutor Meeting & Tutorship Knowledge and Skills Workshop 【Student Affairs Office】 (23) Deadline to apply to waive GE English and Second Foreign Language Courses for 4-Year College students 【Language Center】	
		2	25	26	27	28	29			(28)Holiday for Peace Memorial Day 【Personnel office】	
	March							1	2	(3/1-3/31)Overseas Job Recruitment period 【Research and Development Office】	
		3	3	4	5	6	7	8	9	(4-8) Survey of senior interest in Remedial English course to fulfill graduation requirement【Language Center】(5)Teacher Evaluation Committee 【Personnel Office】(6)Executive meeting【Secretariat Office】· Information Security and Personal Information Protection Promotion Committee【Library and Information Services Office】· Lectures on careers-1 · Students from Hong Kong and Macao, and International Students after Graduating from University in Taiwan【Research and Development Office】(7)Meeting of representatives for colleagues of first class organizations 【Secretariat Office】	
		4	10	11	12	13	14	15	16	(13)Campus recruitment · Lectures on careers-2 【Research and Development Office】	
		5	17	18	19	20	21	22	23	(18-22) National defense education paintball experience and anti-drug publicity 【Military Training Office】 (19 · 20 · 26) 28th anniversary & preliminary games 【Physical Education and Health Center】(20) Executive meeting 【Secretariat Office】· Lectures on careers-3 【Research and Development Office】	
		6	24	25	26	27	28	29	30	(3/25-4/5)Mid-term online teaching feedback【Academic affairs office】 (26) Internship Counseling Committee 【Research and Development Office】 (27) Lectures on careers-4 【Research and Development Office】 (29)28th anniversary & games 【Physical Education and Health Center】 (30)Completion of 1/3 semester(trainees are verified separately) 【Academic affairs office】	
	April	7	3/31	1	2	3	4	5	6	(1-5)Flex supplement teaching week (RMK1) (3)Compensatory holiday for university anniversary【Student Affairs Office · Personnel office】 (4-7)Children's Day & Memorial Day 【Personnel office】	
		8	7	8	9	10	11	12	13	(8-12)Mid-term exams for graduating 【Academic Affairs office】 (8-22)Entry of mid-term exam results for graduating classes 【Academic affairs office】 (10) Executive meeting 【Secretariat Office】 (11)Meeting of representatives for colleagues of first class organizations 【Secretariat Office】	
		9	14	15	16	17	18	19	20	(15-19)Mid-term exams for non-graduating classes 【Academic Affairs office】 (15-29)Entry of mid-term exam results for non-graduating classes 【Academic affairs office】 (17)On-campus scholarship review meeting 【Student Affairs Office】· Tutorship Knowledge and Skills Workshop 【Student Affairs Office】· Lectures on careers-5 【Research and Development Office】	
		10	21	22	23	24	25	26	27	(22-26) Traffic Safety Publicity Week 【 Student Affairs Office 】· Campus Safety and Substance Abuse Prevention Advocacy 【Military Training Office】(24) Executive meeting【Secretariat Office】· Lectures on careers-6【Research and Development Office】 (26)112-2 Semester application deadline for courses withdrawal 【Academic affairs office】	
		11	28	29	30					(4/29-5/3) Department of basketball competition 【Physical Education and Health Center】 (30) Internship Counseling Committee 【Research and Development Office】	
	May				1	2	3	4	(1)The Labour Day (Holiday only for employee who abides by Labour Standards Act) 【Personnel office】· Internship Orientation for international students 【International Affairs Office】		
		12	5	6	7	8	9	10	11	(7)Teacher Evaluation Committee【Personnel Office】(8)Executive meeting【Secretariat Office】· University Information Technology Development Committee 【Library and Information Services Office】 (9)Meeting of representatives for colleagues of first class organizations 【Secretariat Office】 (11)Completion of 2/3 semester(trainees are verified separately) 【Academic affairs office】	
		13	12	13	14	15	16	17	18	(13-17) Department of volleyball competition 【Physical Education and Health Center】 (14)Library Consulting Committee 【Library and Information Services Office】 (15)University Curriculum Committee 【Academic affairs office】· Domestic Campus Recruitment Fair · Presentation before internship-1 【Research and Development Office】 (16)Orientation coordination meeting 【Student Affairs Office】· Campus Safety and Student Substance Abuse Prevention Conference 【Military Training Office】	
		14	19	20	21	22	23	24	25	(19)Campus disinfection【General Affairs Office】(20-24)Entry of final exam results for graduating classes【Academic Affairs office】 (5/20-6/3) Entry of final exam results for graduating classes 【Academic affairs office】 (5/20-5/31)Final online teaching feedback (graduating classes)【Academic affairs office】(22)Executive meeting【Secretariat Office】· Presentation before internship-2【Research and Development Office】	
		15	26	27	28	29	30	31	6/1	(5/27-6/7) Badminton competition for teachers and students 【Physical Education and Health Center】 (28) Internship Counseling Committee 【Research and Development Office】 (29)Educational affairs meeting 【Academic affairs office】· Student association evaluation 【Student Affairs Office】· Presentation before internship-3 【Research and Development Office】	
	June	16	2	3	4	5	6	7	8	(6/2-6/15)All classes (including intern classes) Evaluation for Class Adviser 【Student Affairs Office】 (3-21)Final online teaching evaluation(non-graduating classes) 【Academic affairs office】 (4)Teacher Evaluation Committee 【Personnel Office】 (5)Executive meeting 【Secretariat Office】· Campus Intellectual Property Rights Protection Advocacy and Executive Team Meeting 【Library and Information Services Office】· Presentation before internship-4【Research and Development Office】(6)Meeting of representatives for colleagues of first class organizations 【Secretariat Office】	
		17	9	10	11	12	13	14	15	(8-10)Holiday for Dragon Boat Festival【Personnel office】 (11-14)Final exams for non-graduating classes【Academic Affairs office】 (6/11-7/1)Entry of final exam results for non-graduating classes【Academic affairs office】(11)Student Discipline Committee【Student Affairs Office】 (12)Graduation Ceremony 【Student Affairs Office】	
		18	16	17	18	19	20	21	22	(17-21)Flex supplement teaching week (RMK1) (19)University affairs meeting 【Secretariat Office】 (22-23)Students move out of dorms 【Student Affairs Office】	
	July		23	24	25	26	27	28	29	(24-28)Students in Skills Certification (Level C technician for western culinary) 【Research and Development Office】(25) Internship Counseling Committee 【Research and Development Office】	
			6/30	1	2	3	4	5	6	(7/1-9/30) After the completion of the flow of graduates one year · three years and five years follow-up investigation 【Research and Development Office】 (3) Executive meeting 【Secretariat Office】	
			7	8	9	10	11	12	13		
			14	15	16	17	18	19	20	(15-31)113-1 Semester first time to apply for reduction of school fees 【Student Affairs Office】 (17) Executive meeting 【Secretariat Office】	
			21	22	23	24	25	26	27	(27)Power cut for maintenance of high-voltage power of the entire university 【General Affairs Office】	
		28	29	30	31				(31)End of the second semester		

Remark 1: The week of flexible supplementary teaching is not School Suspension, in order to manifest the quality of teaching, the teacher is asked for specifying the teaching method (digital learning, practical and project learning, remedial teaching, relocation learning, examination or other learning activities) in the syllabus, and the results will be counted in the grades of the semester.

Remark 2: Teachers of the graduating class can complete the supplementary teaching hours in the next 16th week of the second semester to meet the requirement that 18 hours is calculated for 1 course credit.

Remark 3: The Calendar will be abided by the Government Office Calendar, announced by Minister of Education, and will be amended if it is updated.