

National Kaohsiung University of Hospitality and Tourism

Interschool Curriculum Selection Implementation Measures

Amended and approved by extraordinary academic affairs meeting on September 22, 2016 (amendment §2)

- I. To bridge inter-school cooperation for fully utilizing the university's faculty and equipment and in convenience the students to select and matriculate curriculums other school offers, the measures have been formulated in accordance with the Enforcement Rules of the University Act and also referencing the university's actual circumstances.
- II. Interschool curriculum selection principally shall heed to courses not opened at various department B.A. modules, institutes or for special needs or need to be retaken, and also in a mutually beneficial exchange on curriculum selection.
Matriculating credits each semester at other schools is limited to three subjects and also not more ten credits, and shall also be restricted by each semester's maximum credits. Credits that can be calculated into various sections/departments/B.A. modules/graduate institutes' graduation credits shall be recognized by various sections/departments/B.A. modules/graduate institutes by nature; never, when conflicting with school curriculum selection rules and regulations, the latter are to prevail.
- III. School students applying to select and matriculate in other schools-opened curriculums shall first obtain the other school's consent, and also, in one week prior to said school-specified curriculum selection date fill out relevant matters In the school-specified application: including the desiring to select of subject name, credits, session time, name of school section/department offering the class, whose total matriculating credits in the semester and related data, and following the sectional chief/departmental dean's approval on the selected matriculation and also recognizing the credits, it is forwarded to [the academic affairs office](#) for revalidation, and those meeting the regulation are issued with a school consent letter to bring to said school to file for the curriculum selection formalities.
- IV. School students applying and matriculating in other school-opened curriculums, upon other schools' consent and also upon completing the curriculum selection formalities, shall forward the curriculum selection application in photocopy to school academic affairs office pending verification.
- V. When school students selecting to matriculate in other schools' curriculums, the fee remittance shall be sought per other schools' regulations, and also may not resort to interschool curriculum selection to request the internship entity to render irrational time in cooperation, to hinder the implementation of off-campus internship. In the wake of the foresaid circumstance, once found out, said student's matriculating courses selected shall be calculated at zero point.
- VI. When school students selecting and matriculating in other schools' curriculums, whose selected and matriculated curriculum course name, curriculum credits, curriculum content, curriculum opening semester number all need to be identical to the school has opened of curriculum name, curriculum credits, curriculum content, curriculum opening semester count in order to have whose grades recognized.
When school students selecting and matriculating in other schools' curriculums, whose semester grades shall have said school academic affairs office forward it in writing to

school academic affairs office, within two weeks when each semester concludes, for processing the registration matter.

Of interschool curriculum selection students, who curriculum selection, matriculation, grade evaluation and calculation shall be processed per curriculum selection school's regulations.

Matters not explicitly stated in the measures shall be sought per relevant rules and regulations and per school constitution.

- VII. The measures are implemented upon surpassing the academic affairs meeting's review, and declaring with the director for approval, and the same also applies to all subsequent amendments.