

國立高雄餐旅大學 學生復學申請書

Application for resumption of schooling to NKUHT

申請日期： 年 月 日 (學年度第 學期)

Application time: (school year semester)

姓名 Name		學 號 Student ID		性別 Gender	<input type="checkbox"/> 男 Male
		身分證字號 ID number			<input type="checkbox"/> 女 Female
院所系組級 Institute/department/ group/grade	所系科(Institute/department)	<input type="checkbox"/> 五專 College Education of 5 Years <input type="checkbox"/> 四技 Fourth Technical School <input type="checkbox"/> 二技 Second Technical School <input type="checkbox"/> 研究所 Institutes			
應復學年級 Grade for re-entry	<input type="checkbox"/> 年級 學期(grade semester) <input type="checkbox"/> 延修生復學(Re-entry of students with prolonged study)		累計休學年限 Accumulated years of the leave of absence	<input type="checkbox"/> 0.5 年 <input type="checkbox"/> 1 年 <input type="checkbox"/> 1.5 年 <input type="checkbox"/> 2 年	
通訊處 Correspondence address		聯絡電話 Correspondence phone			
		手機號碼 Telephone			
申請人簽章 Signature of the applicant		家長或監護人簽章 Signature of parents or guardians			
應繳證明文件 Document evidence	<input type="checkbox"/> 退伍令影本 (因服役辦理休學者) 。 Copy of Military Service Discharge Order (Leave of absence because of military service) <input type="checkbox"/> 其他書面證明(Other document evidence)：_____。				
會辦單位					
所系科主任 Dean of institute/department/branch	語文中心 Language Center (國際大樓 H103) (Building H H103)	體育教學暨衛生保健組 Physical Education, Health and Environment Section (實習大樓 C108) (Building. C C108)	圖書服務組 Library Services Section (圖資大樓 1 樓櫃檯) (1/F counter of the information library building)		
		(學生保險)			
生活輔導組 Student Services Section (行政大樓 A211) (Building A A211)	住宿輔導組 Student Housing Service Section (行政大樓 A211) (Building A A211)	軍訓室 Military Training Office (行政大樓 A211) (Building A A211)	諮商輔導組 Counseling Section (行政大樓 A216) (Building A A216)		
		(女生可免會辦) (free for female students)			
實習輔導組 Internship Section (行政大樓 A404) (Building A A404)	國際招生與入學服務組 International Recruitment and Admissions (行政大樓 A406) (Building A A406)	國際專修部 International Foundation Program (行政大樓 A406) (Building A A406)	教務處 Office of Academic Affairs (行政大樓 A315) (Building A A315)		
	(僅限境外生) (international students only)	(僅限國際專修部學生) (International Foundation Program students only)	註冊課務組學籍處理		

註：1. 復學須於休學期滿前一個月辦理申請；逾期者不予受理。(The application for re-entry should be one month before the deadline of the leave of absence. Late applications will not be accepted.)

2. 非本人到校辦理者，須另填寫委託書。(If the students themselves cannot submit this, the forms should be filled in by the commission.)

3. 延修生前學期休學者，須先辦理申請復學後，始依據相關規定辦理選課，選課業務請另洽詢教務處註冊課務組（分機 12102、12105）。(Students with prolonged study who have leaves of absence should apply for re-entry first and then select courses in line with relevant regulations. For information on course selection, please consult the Registration and Curriculum Section in the Office of Academic Affairs. (extension 12102,12105))