

# National Kaohsiung University of Hospitality and Tourism

## Graduate School Dissertation Guidance Professor Selection Guideline

Newly amended by academic affairs meeting on May 31, 2012

- I. The guideline has been expressly formulated to provide a basis in governing the university's various graduate schools in retaining the dissertation guidance professors.
- II. Relevant regulations on the graduate schools retaining the dissertation guidance professors are as follows:
  - (I) Principally in retaining university full-time assistant professors.
  - (II) Those whose dissertation research scope involving practical professional technology may be eligible for professional assistant professors (inclusive) or higher of instructors and the fulltime assistant professor level (inclusive) or higher professional technical personnel or those with excellent performance in the industry to render joint guidance.
  - (III) Guidance professors, if unable to arrange school instructors to serve as one, may extend invitations to have school adjunct instructors or off-campus instructors to serve as one, but needs to arrange one separate school fulltime assistant professor (inclusive) or higher to render joint guidance.
- III. Of school instructors, faculty and employee associates who matriculate in school master/doctoral programs, whose guidance professors need to retain off-campus instructors to provide joint guidance alongside school fulltime instructors.
- IV. Guidance professors, when retired or resigned may reclassify as joint guidance professors, and separate campus fulltime instructors shall also be appointed as guidance professors.
- V. Graduate students, when encountering extraordinary reason to be in need of replacing whose guidance professor, shall obtain whose initial guidance professor and incumbent guidance professor's consent and also subject to departmental dean/institute director's approval, before it is forwarded to various departments/institutes for consolidated processing, and which is also limited to once.
- VI. Graduate students' spouse or relations within three tiers may not act as whose degree guidance professor or degree examination committee members.
- VII. Graduate students dissertation guidance fee:
  - (I) The dissertation guidance fee is dispensed by various graduate institutes following graduate students surpassing the dissertation oral examination and the guidance professor list is compiled and declared.
  - (II) The master program dissertation guidance fee is set to \$4,000/per professor, and the doctoral program dissertation guidance fee is at \$8,000/per professor, and of those in joint guidance, the dissertation guidance fee is evenly divided.
  - (III) Graduate students not surpassing the oral examination or intermittently taking a leave of absence (study withdrawal) may not apply for the dissertation guidance fee.
- VIII. Dissertation guidance professors, except the various graduate schools have other stricter regulations, which are to prevail, are to be processed in accordance with the guideline.
- IX. Of graduate students who willfully replace whose guidance professors without following the guideline stipulations, whose degree examination grades would not be recognized.

- X. The guideline is implemented upon surpassing the academic affairs meeting's review, and declaring with the director for approval, and the same also applies to all subsequent amendments.