

Calendar of the First Semester, 2016-2017 Academic Year for National Kaohsiung University of Hospitality and Tourism

Year	Month	Week	Day							Important Events	
			Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
2016	August			1	2	3	4	5	6	(1)Start of the first semester(8/1-9/12)105-1 Semester second time to apply reduction of school fees 【Student Affairs Office】 (8/1-9/13)105-1 Semester apply for student loans 【Student Affairs Office】 (8/1-9/22)105-1 Semester apply for grant-in-aid for minority 【Student Affairs Office】 (6-7)Power cut for maintenance of high-voltage power of the entire university 【General Affairs Office】	
			7	8	9	10	11	12	13	(10)Executive meeting 【Secretariat Office】	
			14	15	16	17	18	19	20	(14)Campus disinfection 【Student Affairs Office】	
			21	22	23	24	25	26	27	(24)Executive meeting 【Secretariat Office】 · Internship Counseling Committee 【Research and Development Office】	
			28	29	30	31				(8/29-9/4)1051 Semester old student online pre-registration 【Academic Affairs Office】	
	September						1	2	3		
			4	5	6	7	8	9	10	(4)Practice building disinfection【Student Affairs Office】(6-10)1051 Semester freshmen online pre-registration【Academic Affairs Office】(7)Tutor Meeting & Tutorship Knowledge and Skills Workshop 【Student Affairs Office】 · Meeting of representatives for assistants and colleagues of first class organizations 【Secretariat Office】 (8)Executive meeting 【Secretariat Office】 (10)Make up work 【Personnel Office】 · Freshmen enrollment date 【Academic Affairs Office】 (10-11)Freshman orientation counseling 【Student Affairs Office】	
		1	11	12	13	14	15	16	17	(11)Dorm open to returning students 【Student Affairs Office】 (12)Formal class & old student enrollment date 【Academic Affairs Office】 (13-23)Application to add or drop course registration (including inter-departmental course registration) 【Academic Affairs Office】 (15)Holiday for Mid-autumn Festival 【Personnel Office】 (16)Deferred holiday 【Personnel Office】 (Teachers may choose other days to make up missed lessons or classes)	
		2	18	19	20	21	22	23	24	(21-22)Member Election of University Development Planning Committee 【Secretariat Office】 (22)Executive meeting 【Secretariat Office】 · Internship Counseling Committee 【Research and Development Office】 · 1 st Teacher Evaluation Committee 【Personnel Office】 · Society exhibition 【Student Affairs Office】	
		3	25	26	27	28	29	30		(29)Students' Appeal Review Committee · School song & departmental class chant competition 【Student Affairs Office】	
	October								1	(10/1-11/30)fill up E-portfolio 【Student Affairs Office / Research and Development Office】	
		4	2	3	4	5	6	7	8	(10/3-12/1)torch relay activities of each department 【Research and Development Office】 (6)Executive meeting 【Secretariat Office】 · University Affairs Information Development Committee 【Library and Information Center】 · Combined fire & earthquake drill 【Military Training Office】 (10)Holiday for National Day 【Personnel Office】 (11)Freshman volleyball competition【Physical Education Office】 (12)Meeting of representatives for assistants and colleagues of first class organizations 【Secretariat Office】 (13)Ceremony for honoring the teachers 【Student Affairs Office】 · Lectures on careers 【Research and Development Office】	
		5	9	10	11	12	13	14	15	(20)Executive meeting 【Secretariat Office】 · Internship Counseling Committee · Enterprise presentation activities 【Research and Development Office】 · 2 nd Teacher Evaluation Committee 【Personnel Office】 · Measurement of freshman's mental health (day class) 【Student Affairs Office】 (22)Completion of 1/3 semester (trainees are verified separately) 【Academic Affairs Office】	
		6	16	17	18	19	20	21	22	(10/24-11/4)1051 Semester's Mid-term online teaching evaluation 【Academic Affairs Office】 (27)Measurement of freshman's mental health (continuing education class)【Student Affairs Office】 · Overseas internship torch relay & presentation activities I【International Affairs Office】 · Enterprise presentation activities 【Research and Development Office】	
		7	23	24	25	26	27	28	29	(30)Practice building disinfection 【Student Affairs Office】	
		8	30	31							
	November				1	2	3	4	5	(3)Executive meeting 【Secretariat Office】 · Scholarship review meeting 【Student Affairs Office】 · Overseas internship torch relay & presentation activities II 【International Affairs Office】 · Enterprise presentation activities 【Research and Development Office】	
		9	6	7	8	9	10	11	12	(7-11)Mid-term exams 【Academic Affairs Office】 (7-21)Entry of mid-term exam results 【Academic Affairs Office】 (8)Library Consulting Committee 【Library and Information Center】 (9)Meeting of representatives for assistants and colleagues of first class organizations 【Secretariat Office】 (10)Tutorship Knowledge and Skills Workshop 【Student Affairs Office】	
		10	13	14	15	16	17	18	19	(17)Executive meeting 【Secretariat Office】 · Internship Counseling Committee · Enterprise presentation activities · Lectures on careers 【Research and Development Office】 (18)The 4 th National Conference of Innovative Development and Industry-Academia Applications of Hospitality and Tourism 【Hospitality Technology Research & Innovation Incubation center】	
		11	20	21	22	23	24	25	26	(20)Campus disinfection 【Student Affairs Office】 (24)The Seminar of 2016 Taiwan Hospitality Industry Trend 【School of Hospitality Management】 · Enterprise presentation activities · Lectures on careers 【Research and Development Office】	
		12	27	28	29	30				(28)Tennis competition for teachers and students 【Physical Education Office】	
	December						1	2	3	(1)Executive meeting 【Secretariat Office】 · University Curriculum Committee 【Academic Affairs Office】 · Campus intellectual property rights protection advocacy and executive team meeting 【Library and Information Center】 · Advocacy for security and dispute settlement of students renting a house 【Military Training Office】 (1-31)Distinguished Alumni Recommended Selection 【Research and Development Office】 · (2016/12/1-2017/1/31)Tracking the flow of graduates survey 【Research and Development Office】 (3)Completion of 2/3 semester (trainees are verified separately) 【Academic Affairs Office】	
		13	4	5	6	7	8	9	10	(8)Educational affairs meeting 【Academic Affairs Office】 · Campus interview for elite internship 【Research and Development Office】	
		14	11	12	13	14	15	16	17	(12)Department of basketball competition 【Physical Education Office】 (14)Meeting of representatives for assistants and colleagues of first class organizations 【Secretariat Office】 (15)Executive meeting 【Secretariat Office】 · Internship Counseling Committee 【Research and Development Office】	
		15	18	19	20	21	22	23	24	(18)Practice building disinfection 【Student Affairs Office】 (2016/12/19-2017/1/13)1051 Semester's final online teaching evaluation 【Academic Affairs Office】 (2016/12/19-2017/2/20)105-2 Semester apply for reduction of school fees 【Student Affairs Office】 (22)outstanding tutor selection meeting 【Student Affairs Office】	
	2017	January	16	25	26	27	28	29	30	31	(2016/12/25-2017/1/7)All classes (including intern classes) advisor evaluation survey 【Student Affairs Office】 (29)University affairs meeting 【Secretariat Office】
				1	2	3	4	5	6	7	(1)Holiday for Founding Day 【Personnel Office】 (2)Compensatory holiday for Founding Day 【Personnel Office】
				8	9	10	11	12	13	14	(9-13)Final exams 【Academic Affairs Office】 (9-23)Entry of final exam results 【Academic Affairs Office】 (10)Student Discipline Committee 【Student Affairs Office】 (12)Executive meeting 【Secretariat Office】 (14-15)Students move out of dorms 【Student Affairs Office】
				15	16	17	18	19	20	21	(1/15-2/1)105-2 Semester apply for student loans 【Student Affairs Office】 (16)National Skill Evaluation Operation Test 【Research and Development Office】 (19)3 rd Teacher Evaluation Committee 【Personnel Office】
				22	23	24	25	26	27	28	(22)Practice building disinfection 【Student Affairs Office】 (25)Executive meeting 【Secretariat Office】 (1/27-2/1)Holiday for New Year's Eve and Spring Festival 【Personnel Office】
			29	30	31					(31)The first semester ends.	

Calendar of the Second Semester, 2016-2017 Academic Year for National Kaohsiung University of Hospitality and Tourism

Year	Month	Week	Day							Important Events
			Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
2017	February					1	2	3	4	(1)Start of the second semester (4-5)Power cut for maintenance of high-voltage power of the entire university 【General Affairs Office】
			5	6	7	8	9	10	11	(7-13)1052 Semester online pre-registration 【Academic Affairs Office】 (8)Executive meeting 【Secretariat Office】
			12	13	14	15	16	17	18	(12)Campus disinfection 【Student Affairs Office】 (15)Tutor Meeting & Tutorship Knowledge and Skills Workshop 【Student Affairs Office】 (18)Make up work 【Personnel Office 2016/04/27 update】 (18-19)Dorm open to returning students 【Student Affairs Office】
		1	19	20	21	22	23	24	25	(20)Formal class & student enrollment date 【Academic Affairs Office】 (2/20-3/1)Application to add or drop course registration (including inter-departmental course registration)【Academic Affairs Office】(23)Executive meeting【Secretariat Office】- Internship Counseling Committee【Research and Development Office】 - 4 th Teacher Evaluation Committee 【Personnel Office】
		2	26	27	28					(27)Deferred holiday 【Personnel Office】 (Teachers may choose other days to make up missed lessons or classes) (28)Holiday for Peace Memorial Day 【Personnel Office】
	March					1	2	3	4	(1-31)Applications for outstanding teachers of University-Industry collaboration 【Research and Development Office】
		3	5	6	7	8	9	10	11	(8)Meeting of representatives for assistants and colleagues of first class organizations 【Secretariat Office】 (9)Executive meeting 【Secretariat Office】
		4	12	13	14	15	16	17	18	(16)Campus recruitment 【Research and Development Office】
		5	19	20	21	22	23	24	25	(23)Executive meeting 【Secretariat Office】 - Internship Counseling Committee - Lectures on careers 【Research and Development Office】
		6	26	27	28	29	30	31		(26)Practice building disinfection【Student Affairs Office】(31)21 st anniversary & games【Physical Education Office】(3/31-4/14)1052 Semester's Mid-term online teaching evaluation 【Academic Affairs Office】
	April								1	(1)Completion of 1/3 semester (trainees are verified separately) 【Academic Affairs Office】
		7	2	3	4	5	6	7	8	(3)Compensatory holiday for Children's Day and Tomb-sweeping Day 【Personnel Office】 (4)Holiday for Children's Day and Tomb-sweeping Day 【Personnel Office】 (5)Compensatory holiday for university anniversary 【Personnel Office】 (6)Executive meeting 【Secretariat Office】 - Committee of personal information protection promotion 【Library and Information Center】 - Department of basketball competition 【Physical Education Office】
		8	9	10	11	12	13	14	15	(10-14)Mid-term exams for graduating classes 【Academic Affairs Office】(10-24)Entry of mid-term exam results for graduating classes【Academic Affairs Office】 (12)Meeting of representatives for assistants and colleagues of first class organizations 【Secretariat Office】
		9	16	17	18	19	20	21	22	(17-21)Mid-term exams for non-graduating classes 【Academic Affairs Office】 (4/17-5/1)Entry of mid-term exam results for non-graduating classes 【Academic Affairs Office】(20)Executive meeting【Secretariat Office】- Internship Counseling Committee【Research and Development Office】- Tutorship Knowledge and Skills Workshop 【Student Affairs Office】 - Scholarship review meeting 【Student Affairs Office】 - 5 th Teacher Evaluation Committee 【Personnel Office】
		10	23	24	25	26	27	28	29	(24-28)Foreign Employment Exposition 【International Affairs Office】 (27)Lectures on careers 【Research and Development Office】 - Drug misuse prevention advocacy 【Military Training Office】
		11	30							(30)Practice building disinfection 【Student Affairs Office】
	May			1	2	3	4	5	6	(1-30)106-1 Semester first time to apply for reduction of school fees【Student Affairs Office】(1)Department of volleyball competition【Physical Education Office】 (4)Executive meeting 【Secretariat Office】 - University Affairs Information Development Committee 【Library and Information Center】
			7	8	9	10	11	12	13	(9)Library Consulting Committee【Library and Information Center】(10)Meeting of representatives for assistants and colleagues of first class organizations 【Secretariat Office】 (11)University Curriculum Committee 【Academic Affairs Office】 (13)Completion of 2/3 semester (trainees are verified separately) 【Academic Affairs Office】
		12	14	15	16	17	18	19	20	(15)Badminton competition for teachers and students【Physical Education Office】(18)Executive meeting 【Secretariat Office】 - Employment Exposition - Internship Counseling Committee - Presentation before internship -School of Hospitality Management(1) 【Research and Development Office】
		13	21	22	23	24	25	26	27	(5/22-6/2)1052 Semester's final online teaching evaluation (graduating classes) 【Academic Affairs Office】 (25)Educational affairs meeting 【Academic Affairs Office】 - Student association evaluation 【Student Affairs Office】 - Presentation before internship -School of Hospitality Management(2) - Lectures on careers 【Research and Development Office】
		14	28	29	30	31				(28)Campus disinfection 【Student Affairs Office】 (29)Deferred holiday 【Personnel Office】 (30)Holiday for Dragon Boat Festival 【Personnel Office】 (5/31-6/6)Final exams for graduating classes 【Academic Affairs Office】 (5/31-6/12)Entry of final exam results for graduating classes 【Academic Affairs Office】
	June						1	2	3	(1)Executive meeting 【Secretariat Office】 - Campus intellectual property rights protection advocacy and executive team meeting 【Library and Information Center】 - Presentation before internship -School of Tourism 【Research and Development Office】 (3)Make up work/class 【Personnel Office 2016/06/17 update】
		16	4	5	6	7	8	9	10	(4-17)All classes (including intern classes) advisor evaluation survey【Student Affairs Office】(5-9)Representatives election of university affairs meeting for the 2017 academic year 【Secretariat Office】 (5-23)1052 Semester's final online teaching evaluation (non-graduating classes) 【Academic Affairs Office】 (8)Presentation before internship -School of Culinary Arts - International College 【Research and Development Office】
		17	11	12	13	14	15	16	17	(6/12-9/10)106-1 Semester second time to apply for reduction of school fees 【Student Affairs Office】 (14)Meeting of representatives for assistants and colleagues of first class organizations 【Secretariat Office】 (15)University affairs meeting 【Secretariat Office】
		18	18	19	20	21	22	23	24	(19-23)Final exams for non-graduating classes 【Academic Affairs Office】 (6/19-7/3)Entry of final exam results for non-graduating classes 【Academic Affairs Office】 (21)Student Discipline Committee 【Student Affairs Office】 (22)Graduates' teacher appreciation and greetings ceremony 【Student Affairs Office】 - 6 th Teacher Evaluation Committee 【Personnel Office】 (24-25)Students move out of dorms 【Student Affairs Office】
			25	26	27	28	29	30		(25)Practice building disinfection【Student Affairs Office】(26)Students in Skills Certification【Research and Development Office】(29)Executive meeting 【Secretariat Office】 - Internship Counseling Committee 【Research and Development Office】
	July								1	(1-31)After the completion of the flow of graduates one year follow-up investigation 【Research and Development Office】
			2	3	4	5	6	7	8	
			9	10	11	12	13	14	15	(12)Executive meeting 【Secretariat Office】
			16	17	18	19	20	21	22	
			23	24	25	26	27	28	29	(23)Practice building disinfection 【Student Affairs Office】 (26)Executive meeting 【Secretariat Office】
	30	31							(31)End of the second semester	