

2018/2019 school year NKUHT Admission Guidelines and Application Form for Foreign Students

Please first register online and then send the application form by postal mail

Admissions information website: http://exam.nkuht.edu.tw

click Foreign Student Application

Contact phone number: 886-7-8060505 extension 1733

Fax: 886-7-8062354

Address: No.1, Songhe Rd., Xiaogang Dist., Kaohsiung City 81271, Taiwan (R.O.C.)

Approved at 2nd meeting of 2018 Admission Committee on December 21th, 2017



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One. Application Eligibility

- Those who meet the following eligibility requirements may apply for admission to NKUHT in accordance with this brochure; admittance will be by merit, based on the admission criteria set by NKUHT.
- 1. Applicants must not hold ROC nationality, as described in Article 2 of the Nationality Act, and should not possess overseas Chinese student status. Individuals originally holding ROC nationality and who have since renounced it shall not in accordance with these Regulations apply for admission to senior high schools and above if less than eight years have elapsed since the ROC Ministry of the Interior revoked the applicant's ROC nationality. The calculation of the 8 years as specified in the first proviso is calculated from the intended commencement date of the semester of admission (1st of August 2017). If applications for admission are made using both overseas Chinese student and foreign identities, the admission permits will be canceled or the individual will be expelled upon verification.
- Note 1: In accordance with the provision of Article 2 of the Nationality Act, an individual who holds ROC nationality under any of the conditions provided by the following sub-paragraphs:
 - (1) His/Her father or mother is a citizen of the Republic of China when he/she was born.
 - (2) He/She was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.
 - (3) He/She was born in the territory of the Republic of China, and his/her parents' nationality can't be ascertained or both were stateless persons.
 - (4) He/She has undergone the nationalization process.
- The provisions in the preceding subparagraphs 1 and 2 shall also apply to individuals who were minors at the time of the revision and promulgation of this Act.
- Note 2: According to Paragraph 2 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan": individuals with foreign nationality, complying with the following provisions, and having continuous overseas residence for more than six years at the time of application, may also apply for admission pursuant to these provisions.
 - (1) Individuals who have ROC nationality and have never had household registration in Taiwan at the time of application.
 - (2) Individuals who have ROC nationality prior to the application, who do not have ROC nationality at the time of application, and eight years has elapsed since the ROC Ministry of the Interior revoked the ROC nationality from the date of application (calculated to the 1st of August 2017).
- 2. Individuals who have foreign nationality and comply with the provisions of Subparagraphs 1 to 3 of Paragraph 2 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan" (that is, those who also have ROC nationality), and have resided overseas continuously for more than six years at the time of application, are eligible to apply. The term "overseas" above refers to countries or regions other than mainland China, Hong Kong and Macau.
- 3. Individuals who have both foreign nationality and permanent residence status in Hong Kong or

- Macau, have no previous household registration in Taiwan, or have resided continuously in Hong Kong, Macau or overseas for more than six years at the time of application, may apply for admission in accordance with the provisions of this brochure. (For individuals who only have permanent residence status in Hong Kong or Macau, please contact the University Entrance Committee for Overseas Chinese Students directly for application details.)
- 4. Individuals from mainland China region, who have foreign nationality, no previous household registration in Taiwan, and have resided continuously overseas for more than six years at the time of application, may apply for admission in accordance with the provisions of this brochure. (For individuals who only have Mainland China nationality, please contact the University **Entrance Committee for Mainland Chinese Students directly for application details.**)
- 5. The continuous residence referred to in the preceding paragraph refers to a total of not more than 120 days per calendar year during the stay in Taiwan. But individuals who comply with any one of the situations listed in Subparagraph 5 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan" and who have relevant documentary proof are not subject to this restriction: the period of stay in Taiwan is not incorporated into the period of calculation of overseas continuous residence.
- 6. Foreign students should be graduates of high schools, universities or independent colleges and holding diplomas recognized by the Ministry of Education (please refer to the web page of the Bureau of International Cultural and Educational Relations of the Ministry of Education http://depart.moe.edu.tw/ed2500/). Foreign students with foreign high school graduate qualifications are eligible to apply for admission for the bachelor degree; those with a bachelor degree or students with equivalent qualifications are eligible to apply for admission for a master's degree; those with a master's degree or students with equivalent qualifications are eligible to apply for admission for a doctoral degree.
- 7. Foreign students who have completed degree programs or who have been expelled from any **ROC** university are not eligible to re-apply for admission. If there is a breach of this provision, upon verification, the admission qualification will be canceled or the individual will be expelled.
- 8. The application documents, expiration date and other related matters for transfer students are processed in the same method as those for admission applications for new students. Only students who study in colleges and universities in Taiwan may submit a transfer application, and they should apply for credit transfer and year of study after registration.
- 9. Each applicant may apply to three departments at most. If the applicant has been accepted by more than one department, the University will allocate him/her to the department in accordance with the order of preference he/she has entered into the system. The applicant should not have any objection to this. (For each of their preferred departments, the applicant should prepare a complete set of application materials and indicate the department on their application materials. For those who fail to submit equal numbers of sets of application materials for their preferred departments, the University will only incorporate complete materials submitted into the application for the first preference.)
- 10. For required documents and related regulations, please refer to the latest "MOE Regulations Regarding International Students Undertaking Studies in Taiwan" announced by the ROC Ministry of Education for the prevailing provisions. Applicants can consult the MOE website (http://law.moj.gov.tw/eng/LawClass/LawList.aspx?LC=A115&Fei=0&IsN=1/ NKUHT website (URL: http://iao.nkuht.edu.tw/regul/super_pages.php?ID=regul1/).

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Two. Application Method

- 1. Application period: There are two application periods, either one of which can be chosen. The first application period: 4th of January 2018 to the 9th of February 2018. The second application period: 22th of February 2018 to the 20th of April 2018. The applicant should submit the required documents before the deadline: if the applicant doesn't submit the required documents before the first application period deadline, documents will pass to the second application period. Late registrations or applications with incomplete accompanying documents will not be accepted, and deferred submissions are also not allowed. If the applicant does not get admission in the first application period, application can be made in the second application period.
- 2. Application method: Please proceed to the "Foreign Student Admission Application" on the Admissions Information webpage (http://exam.nkuht.edu.tw/main.php) to log-in your personal application form (include basic information) and attach and print all relevant forms. The application is to be delivered personally or mailed (not e-mail) before application deadline to the International Exchange Section of the International Affairs Office. If the application is by mail, the postmarked date must not be later than the closing date. Overdue applications will not be accepted. Please make sure to complete the login process and submit the application in person or by mail within the given deadline (e-mail submission cannot be processed). Only those who have done so will be considered to have completed registration (applications from those who fail to or unsuccessfully complete the login process will be considered overdue and not be processed.) When the applicant completes application on the system for that year, he/she should send relevant information to the university. (Cannot submit documents or applications for multiple years).
- 3. Time for acceptance of personal delivery: 9:00am to 12:00pm or 2:00pm to 4:00pm, Mondays to Fridays, during the registration period (excluding national holidays).
- 4. By post: Please send the application to

International Exchange Section, International Affairs Office

National Kaohsiung University of Hospitality and Tourism

No.1, Songhe Rd., Xiaogang Dist., Kaohsiung City 81271, Taiwan (R.O.C.)

When posting from overseas, it is recommended to use courier services such as DHL, FedEX or EMS. Please affix "Appendix 8: Special Envelope for Admission Application for Foreign Students" on the application mail.

Three. Application Documents

- 1. Two copies of the completed application form (automatically brought out by the system after completing online, with 2 inch recent passport size photo without hats attached). Please confirm that your information is correct.
- 2. Related educational qualifications are described separately below:
 - (1) Hong Kong or Macau region: shall be processed according to the Regulations Regarding the Assessment and Recognition of Hong Kong & Macau Academic Credentials.
 - A. One photocopy of the graduation certificate verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English)
 - B. One photocopy of the official transcript verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English)
 - C. One copy of school calendar
 - (2) Academic qualifications from mainland China region: shall be processed according to the Regulations Regarding the Assessment and Recognition of Mainland China Region Academic Credentials
 - A. One photocopy of graduation certificate
 - B. One photocopy each of the degree certificate and official transcript
 - C. One original verification report of the graduation certificate from the China Higher Education Student Information and Career Center
 - D. One original verification report of the degree certificate from the China Academic Degrees and Graduate Education Development Center
 - E. One original verification report of the official transcript from either the China Higher Education Student Information and Career Center or China Academic Degrees and Graduate Education Development Center
 - F. One original notarial certificate of the graduation certificate, degree certificate and official transcript as substantiated by mainland China region
 - G. Photocopy of the document by a commissioned agency of the Executive Yuan (namely the Straits Exchange Foundation) verifying the match of the previous notarial certificate with the primary copy from the notary office of mainland China region
 - H. Applicants with master's degree and above should submit one photocopy of the dissertation.
- 3. Applicants from Malaysia, Indonesia, Thailand, Philippines and Brunei can verify their academic qualifications at local authentication agencies, which can be found at the following website http://www.ocac.gov.tw/OCAC/Pages/VDetail.aspx?nodeid=1873&pid=323430.
- 4. Academic qualifications from other regions: shall be processed according to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.
 - (1) One photocopy of the education qualification verified by an ROC overseas representative

- office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English).
- (2) One photocopy of the official transcript verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English).
- ⊚Transcripts must have the course results for every semester at the school of study. They cannot be replaced by individual development plans of graduate students, STPM, A-level, SPM, UEC and O-level results.
- ©Graduating applicants need not submit graduation certificate at the time of application (other than proof of their student status), but it must be submitted at the time of registration; otherwise, the admission qualification will be canceled.
- ©Please provide a master's degree certificate when applying for a PhD program, a bachelor's degree certificate when applying for a master's program, and a high school diploma when applying for a four-year bachelor's program. Please provide a two-year junior college diploma when applying for a two-year bachelor's program. (Please see the diagram of the education system in Taiwan included in the guidelines.)
- ©Please fill in the name of the senior high school (not the Overseas Youth Vocational Training School) from which you graduated in the education section, if you have attended the Overseas Youth Vocational Training School in Taiwan.
- ©For applicants who hold a foreign university degree, NKUHT may ask them to submit academic calendars for review if needed.
- ©For verification of your academic credentials and transcripts, please search on the Ministry of Education's (MOE) "Database for the Reference List of Foreign Universities" website (http://fsedu.cloud.ncnu.edu.tw/home.aspx) to see if your graduation school is under the list (excludes senior high schools). Then, submit them for authentication by an overseas agency of the Republic of China (ROC). (Those without authentication must specify as such in the affidavit.) Verification by said agency does indicate that it is in compliance with the MOE's Reference List of Foreign Universities.
- OApplicants who hold a degree from a university in a country where a Taiwan's overseas representative office is not established will be informed about the review results in their offer of admission or rejection letter after NKUHT checks with the university from which they graduated and NKUHT's Student Recruitment Committee reviews and approves their qualifications.
- ©Please contact the Bureau of Consular Affairs of the Ministry of Foreign Affairs for authentication of a foreign university degree ((02)23432888) or visit the Bureau's website (http://www.boca.gov.tw) and search under "authentication."
- © Please have a foreign university degree authenticated in accordance with relevant regulations. (If you didn't have your degree authenticated, please advise this in the Declaration.) Upon receiving the above mentioned documents, NKUHT will submit them for review. We apologize for not being able to provide you with the review results via telephone or email in advance.
- ©Translation refers to Chinese or English translation done by a translation agency.

- 5. One copy each of Financial Statement and Financial Guarantee (Total amount At least U.S. \$ 4,500 or more), for financial proof (please select one of the following submission methods):
 - (1) One photocopy of financial statement within the past six months verified and sealed by an ROC overseas representative office.
 - (2) One photocopy of financial statement within the past six months issued by a Taiwan financial institution.
 - (3) Students with scholarships should attach proof of full amount of scholarship awarded.
 - (Financial statement is not the personal account of the applicant; it should be accompanied by the sponsors' Appendix 3: Financial guarantee statement and proof of deposit.)
- 6. One photocopy of passport or other proof of nationality
- 7. One copy of study plan. For each of their preferred departments, the applicant should prepare a complete set of application materials and indicate the department on their application materials.
- 8. One copy of either the "TOCFL certificate" by the Steering Committee for the Test of Proficiency Huayu, "SAT Subject Test in Chinese with Listening result" or other Chinese language result or proof that can be made available for reference (individuals who have passed the Chinese Proficiency Test will have priority admission; optional).
- 9. One photocopy of proof of English Proficiency (applicable to International Bachelor Program in Tourism Management and International Bachelor Program in Chinese Culinary Arts)
 - International Bachelor Program in Tourism Management & Department of Applied English: Applicants from non-English speaking countries are required to provide proof of English proficiency with a minimum TOEFL iBT score of 64 (inclusive) or a minimum TOEIC score of 600 (inclusive).
 - International Bachelor Program in Chinese Culinary Arts: Applicants from non-English speaking countries are required to provide proof of English proficiency with a minimum TOEFL iBT score of 60 or a minimum TOEIC score of 550.
- 10. One original copy of Declaration.
- 11. One original copy of Authorization.
- 12. One copy of the Ministry of the Interior Certificate of Entry and Exit Dates (including the start and end dates of study periods). This is not required if applicants are foreigners or overseas Chinese (but required if applicants are overseas Chinese with Taiwanese citizenship).
- 13. Individuals who have dual nationalities will need to attach a copy of the "Certificate of Renunciation of Nationality" issued by the Ministry of the Interior or other documentary proof (if applicable).
- 14. Application fee is waived.
- **⊙**Please arrange all forms and supporting documents according to the order above. Please use A4 sheets of paper only and the sheets of paper should be bound on the left hand side with Binder Clips.
- **All** application documents will not be returned, please make copies for yourself.
- ©National Kaohsiung University of Hospitality and Tourism (NKUHT) will send an acceptance letter to the applicant based on the address they provide. If a replacement admission letter is

- required, an administrative fee of US\$30 (NT\$1000) (paid in cash or money order) shall be charged to the applicant. Please attach a photocopy of the receipt of the electronic wire transfer. (The applicant will incur all bank charges.)
- ⊙ The above-mentioned documents shall be based on documents obtained prior to the deadline of the year of application, and shall be submitted along with the application materials by post within the time period designated in the guidelines. (The postmarked date must not be later than the closing date. Overdue applications will not be accepted. Please do not include any supplementary material without receiving prior notification.)
- **◎**The University will notify the applicants respectively after receiving the application. Please pay attention to the "review status" and "notification records" in the system. Inquiries by phone or e-mail are not accepted.

Four. Important Schedules & Contact Info

Date	Details	Contact
December 25th, 2017	Announcement of admission Brochure	
First application period: January 4 th ~February 9 th	Applicant completes online application and mails application	International Affairs Office International Exchange Affairs Section
Second application period: February 22 th ~April 20 th	Applicants can check on-line whether their applications have been received.	886-7-8060505
First application period: Mid-March	 Announcement of Admitted Students Send admission notification and 	(Extension): 1733
Second application period: Mid-May	notification letter of unsuccessful application	
April, 2018(First application period)	The applicant send back Admission Acceptance Form and Registration information.	International Affairs Office International Exchange Affairs Section
June, 2018(Second application period)		886-7-8060505
		(Extension): 1733
		lunaysofia@mail.nkuht.edu.tw
July~August, 2018	Registration Notice send off.	Registration and Curriculum Section
		886-7-8060505
		(Extension): 1220 \cdot 1211~1213
		kelly@mail.nkuht.edu.tw
July~Octuber, 2018	Assist foreign students with application for a residence permit, work permit and visa.	International Affairs Office International Student Affairs Section
	2. Assist with application for scholarships or bursaries.	886-7-8060505
	Assist with arranging airport	(Extension)1752 \cdot 1750
	pickups.	erinhung@mail.nkuht.edu.tw
	Consultation services regarding reporting, life counseling and other related matters.	
September, 2018	Reporting(submit related documents) and registration	Registration and Curriculum Section
	2. Admission and enrollment	886-7-8060505
	Suspension or Resumption of Studies	(Extension): 1220 \cdot 1211~1213
	4. Credits transfer	kelly@mail.nkuht.edu.tw

August~October, 2018	Consultation services regarding insurance, arrangement of health checkups for freshmen, national health insurance, accommodation, temporary luggage storage at dormitory and other related matters.	Health center 886-7-8060505 (Extension): 1343 wanling@mail.nkuht.edu.tw Student Affairs Office 886-7-8060505 (Extension): 1361
		csh@mail.nkuht.edu.tw

Five. List of Recruiting Departments and Graduate Schools, Quota and Length of Study

- 1. The admissions quota is 73 for the academic year 2018-2019 (the actual admissions quota is subject to approval of the Ministry of Education).
- 2. The length of study for the Master's program is 1 to 4 years; for the Doctoral program it is 2 to 7 years. Please see the table below for the respective recruiting graduate schools.

Department or Graduate school	Master		PhD		Length of Study
	Subjects taught in Chinese	Subjects taught in English	Subjects taught in Chinese	Subjects taught in English	
Graduate Institute of Tourism Management	V		V	V	Master's:1-4 years PhD: 2-7 years, taught in Chinese and English.
Graduate Institute of Hospitality	V				1-4 years
Graduate Institute of Food Culture and Innovation	V				
Quota	9		5		

3. Length of study for the four-year Bachelor program is 4 to 6 years; the length of study for the two-year Bachelor program is 2 to 4 years. Please see the table below for the respective recruiting departments.

	Four-year	bachelor	Two-year bachelor	
Department or Graduate school	program		program	
	Subjects	Subjects	Subjects	Subjects
	taught in	taught in	taught in	taught in
	Chinese	English	Chinese	English
International Bachelor Program in		V		
Tourism Management		V		
International Bachelor Program in		V		
Chinese Culinary Arts		V		
Department of Hotel Management	V			
Department of Chinese Culinary	V			
Arts	V			
Department of Travel Management	V			
Department of Western Culinary	V			
Arts	V			
Department of Baking Technology	V			
and Management	V			
Department of Airline and	V			
Transport Service management	V			
Department of Hospitality and	V			
M.I.C.E. Marketing Management	V			
Department of Leisure and	V			
Recreation Management	V			
Department of Applied English	V	V		
Department of Applied Japanese	V			
Department of Food and Beverage	V		V	
Management	V		V	
Quota	5	4		5

Six. Admission flowchart

Fill in admission application at NKUHT Admissions Information webpage (http://exam.nkuht.edu.tw/main.php)
"Foreign Students Admission Application"





First application period: online registration is from 4th January, 2018 to 9th February, 2018

Second application period: online registration is from 22th February, 2018 to 20th April, 2018



After successfully sending the required information online, print out the application form and send it to NKUHT together with all documents to be attached before application deadline.



Applicants can check online whether their applications have been received.



Application review in progress.





Announcement of Admitted Students on 12th March. Announcement of Admitted Students on 11th May.





Notification of successful application sent in Mid-March. Notification of successful application sent in Mid-May.



Registration information sent on July to August.

Seven. Fees estimates

- 1. NKUHT tuition and miscellaneous fees for Master's and Doctoral programs for the 2017 academic year (six months): basic tuition and miscellaneous fees NT\$38,124; each academic credit (hour) NT\$1,400(Approximately US\$ 47).
- 2. NKUHT tuition and miscellaneous fees for four-year Bachelor program (day program) for the 2017 academic year (six months) is NT\$45,961(Approximately US\$1,532).
- 3. Other fees may apply. Please refer to the NKUHT Information Web for International Students for details. (http://international.nkuht.edu.tw/page12/super_pages.php?ID=future3&Sn=152)
- 4. Freshmen are required to stay in the school dormitory. School uniform fee, bedding fee, laundry fee, insurance premium, national health insurance premium, materials fee and computer & Internet utility fee are charged separately.
- 5. Overseas study tours are organized before graduation and fees are payable in installments. For related questions please contact the NKUHT International Exchange Section of the International Affairs Office (+886-7-8060505 ext. 1732 or e-mail: rubychan@mail.nkuht.edu.tw).
- 6. According to Article 11 of MOE Regulations Regarding International Students Undertaking Studies in Taiwan, "An international student reporting to a university, college, 5-year junior college, junior colleges affiliated with universities, elementary schools through senior high schools for registration at the time not beyond one-third of the first semester of the current school year shall register for the first semester; or at the time beyond one-third of the first semester of the current school year shall register for the second semester or the next school year, unless otherwise stipulated by the authorized educational government agencies". However, admitted students are urged to consider regulations regarding class crash and credit overload after making up credits. For related questions, please contact the Registration and Curriculum Section of NKHUT. (886-7-8060505 ext. 1220 or email: kelly@mail.nkuht.edu.tw)
- 7. Education loan or reduction/waiver of tuition and miscellaneous fees shall be dealt with in accordance with the provisions of the Ministry of Education. Students should have ROC nationality and identification documents checked and verified by an authorized party at the location of the registered household, have student status and have studied at a national or private senior high school level or above under the charge of the Ministry of Education. For related questions, please contact the NKUHT Student Affairs Office at 886-7-8060505 ext. 1324 or email: chunwei@mail.nkuht.edu.tw.
- 8. Tuition and fees for Academic Year 2018 and beyond are subject to change by NKUHT on the basis of adjustments in costs and expenses.
- 9. NKUHT adopts the sandwich curriculum design of teaching: (i) Overseas study tours will be organized before graduation as a required 1-credit or an elective course, at the students' own expense, estimated at NT\$72,000 (US\$ 2,400) and payable by installments. (ii) Students from the four-year undergraduate day program are required to have a 1 year internship in the hospitality industry; they will be provided with a work allowance during the internship period.
- 10. During internship, full tuition fees are required for each semester, miscellaneous fees are 80% of the amount assessed during the on campus study.
- 11. As the clothes are tailor-made, these are non-refundable.

Eight. Additional Notes

- 1. If there are any discrepancies between the English and Chinese versions, the Chinese version shall apply.
- 2. Courses at NKUHT for master's programs, four-year bachelor's program and two-year bachelor's program are all mainly taught in Chinese. Applicants should be proficient in listening, speaking, reading and writing Chinese. However, the professional subjects offered in the programs for the International Bachelor Program in Tourism Management and International Bachelor Program in Chinese Culinary Arts are taught in English only. PhD courses are taught in Chinese or English.
- 3. Graduates of a school in a foreign country, Hong Kong, or Macau, who have been admitted to an undergraduate program based on their equivalent education level, i.e. second year of senior high school in Taiwan and the school from which they graduated is in the same category and at the same level as that in Taiwan, should take additional 12 graduation credits in accordance with the NKUHT regulations, in addition to completing the total graduation credits required by their departments. (Please refer to the website: http://academic.nkuht.edu.tw/downs/super_pages.php?ID=downs1/ and choose English on right-top of the website.)
- 4. Applicants should read the **Q&A** for application at the NKUHT **Admissions Information** webpage in advance.
- 5. For matters related to application, payment and admission status, please inquire at the NKUHT Admissions Information webpage (http://exam.nkuht.edu.tw/). NKUHT does not accept phone or e-mail inquiries on these matters.
- 6. First-year students in both the Four-year and two-year programs are required to live in on campus housing and should comply with the relevant dormitory accommodation regulation. The dormitories are fully air-conditioned units (self-purchased stored-value card), equipped with Internet, and student labor education will be conducted by Physical Education and Health Center.
- 7. In order to comply with the professional conduct which NKUHT's, seeks to cultivate students are required to wear uniforms according to dress code regulations; hair should not be dyed and tattoos are to be avoided. Smoking is strictly prohibited on campus.
- 8. Each department and graduate school reserves the right to set its own language proficiency test standards and related certificates as graduation requirements.
- 9. For students who have applied or are enrolled, if the application qualifications are found not to meet the provisions, or if the certificates submitted are found to be forged, altered or fraudulent, or if any other inaccurate information has been provided, those who have yet to be admitted will have their application canceled; those that have been enrolled will be expelled and no academic credentials will be issued. For those discovered after their graduation to be guilty of the above infractions, besides being ordered to their degree certificate for cancellation, an announcement will also be made to return the effect nor the degree has been nullified.
- 10. After transfer students have enrolled, the academic credits already obtained from the original institution which are eligible for application at NKUHT will be decided in accordance with the university regulations.
- 11. An admission notification does not guarantee issuance of a visa; visas are issued by an ROC overseas representative office.
- 12. Enrolling students should submit the following for examination upon arrival for registration:

- (1.) Two two-inch photos taken within the last three months.
- (2.) One photocopy of passport.
- (3.) One photocopy of residence permit.
- (4.) One copy of proof of insurance (medical and accident insurance coverage should have an effective period of at least six months from the date of entry; those issued overseas should be verified by an ROC overseas representative office. For those who are unable to verify their documents during the application period, please fill in appendix 4 on page 21 and submit the required document before 28th of February 2019).
- (5.) Provide copy of most-recent diploma or graduation certificate for inspection, and submit one photocopy as well (verified by an ROC overseas representative office).
- 13. All successful applicants shall confirm their acceptance online (https://goo.gl/forms/qDFwFIVA7G72fEgv2) within two weeks after getting admitted and fill in appendix 9. The applicant can scan the form and email to lunaysofia@mail.nkuht.edu.tw or send by DHL, Fedex or EMS to Sophie Tsai to the following address: International Exchange Section, International Affairs Office of National Kaohsiung University of Hospitality and Tourism. No 1, Songhe Rd., Xiaogang District, Kaohsiung 81271, R.O.C.
- 14. For scholarship information please refer to http://exam.nkuht.edu.tw/main.php and click "foreign student application" for the latest news. Those who intend to apply for a scholarship should affix the application form and required documents and send by mail
- 15. For any matters not covered in this document, they will be dealt with in accordance with the relevant laws, regulations, and resolutions of the NKUHT Admission Committee.

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Nine. Related links

- 1. Nationality Act http://law.moj.gov.tw/LawClass/LawAll.aspx?PCode=D0030001
- 2. MOE Regulations Regarding International Students Undertaking Studies in Taiwan

http://law.moj.gov.tw/eng/LawClass/LawContent.aspx?PCODE=H0110001

- Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education http://law.moj.gov.tw/eng/LawClass/LawContent.aspx?PCODE=H0030039
- 4. Foreign University Reference Register http://www.fsedu.moe.gov.tw/index.php •
- 5. Bureau of Consular Affairs (Authentication of Foreign Academic Credentials)

http://www.boca.gov.tw/ct.asp?xItem=2295&ctNode=749&mp=1 •

6. Regulations Regarding the Assessment and Recognition of Mainland China Region Academic Credentials

http://edu.law.moe.gov.tw/LawContentDetails.aspx?id=FL008349&KeyWordHL=&StyleType=1

7. Information Network for the Verification of Academic Credentials of Higher Learning for Mainland China Region

http://emhd.nchu.edu.tw/VMHD.htm

- 8. Straits Exchange Foundation http://www.sef.org.tw/
- 9. Document Verification Application Progress Query System http://sefapplyap.sef.org.tw/cod/
- 10. China Higher Education Student Information and Career Center

http://www.chsi.com.cn/

11. China Academic Degrees and Graduate Education Development Center

http://www.cdgdc.edu.cn/

12. Register of Approved Institutions of Higher Learning in Mainland China Region

http://rusen.stust.edu.tw/cpx/DM/Education-DM.html

13. Regulations Regarding the Assessment and Recognition of Hong Kong & Macau Academic Credentials

 $\underline{http://edu.law.moe.gov.tw/LawContentDetails.aspx?id=FL016606\&KeyWordHL=\&StyleType=1$

- 14. Register of Approved Colleges or Institutions of Higher Learning in Hong Kong and Macau http://rusen.stust.edu.tw/cpx/Data/20131227-HK.pdf
- 15. Ministry of the Interior Certificate of Entry And Exit Dates http://www.immigration.gov.tw/
- 16. Steering Committee for the Test of Proficiency Huayu http://www.sc-top.org.tw/
- **17.** Regulations Regarding NKUHT International Students Admission Application http://iao.nkuht.edu.tw/files/archive/1484_0b276422.pdf

【2018/2019 學年度外國學生申請入學簡章】2018/2019 school year NKUHT Admission Guidelines and Application Form for Foreign Students
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Ten. Diagram of Education System in Taiwan

Applicants who hold a degree from or failed to complete the required courses in a junior college or higher level in a foreign country, Hong Kong or Macau may be considered graduates of a school in the same category and at the same level as that in Taiwan (please refer to the diagram of education system in Taiwan) after a review by the NKUHT's Admissions Committee based on the following conditions: the school from which they graduated or in which they failed to complete the required courses has been included by the Ministry of Education in its reference list or recognized by the competent authority of the local government or a professional accrediting agency; also, the entrance qualification, length of study and required courses of the school are equivalent to those of the school in the same category and at the same level in Taiwan. Applications shall comply with relevant regulations.

29	Graduate school							23
28	Doctor of Philosophy	Graduate school						22
27	Work experience	Doctor of Philosophy	Graduate school				Graduate school	21
26	WOIN EXPERIENCE	Graduate school	Doctor of philosophy	Gradu	ate school - Doctor of Philo	eo n hv	Doctor of Philosophy	20
25		Master's degree	Graduate school	Clauu	ate sellour - Doctor or r lillo	ворпу	Graduate school	19
24			Master's degree	Graduate school - Master's degree			Master's degree	18
23				ui.	addate selloof - Masters des	-		17
22	University medical school	University				2-year technical institute	Work experience	16
21	HEURAI SCHOOL	dental school	University (some disciplines)	University	4-year technical institute or university of	or university of technology		15
20				(most disciplines)	technology	2-year junior college		14
19						z-year jumor conege		13
18						5-year junior college	12	
17	Senior high school Senior vocational school				ional school		11	
16							10	
15						9		
14	Junior High School						8	
13							7	
12							6	
11							5	
10				Elementary school				4
9				Living oviiou				3
8								2
7								1
6								
5				Kindergarten				
4								
normal age				Normal education				school age

`	NO) list (please tick in the boxes in the form below for the documents submitted)	Nichar
Γick	Items	Number o Copies
	Two copies of the completed Admission Application Form (containing two two-inch photos). Please verify the accuracy of the information you have provided.	2-6(*)
	Photocopy of education qualification verified by an ROC overseas representative office or local authentication agencies (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English). For details, please refer to Section III (page5), Applicable Regulations and Instructions of the Application Documents.	1-3(*)
	One photocopy of the official transcript verified by an ROC overseas representative office or local authentication agencies (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English). For details, please refer to Section III (page5), Applicable Regulations and Instructions of the Application Documents.	1-3(*)
	Financial Statement and Financial guarantee statement verified by an ROC representative office (please refer to the brochure for details)	1-3(*)
	Photocopy of passport or other proof of Nationality	1-3(*)
	Study plan	1-3(*)
	TOCFL test, SAT Subject Test in Chinese with Listening result, or other Chinese language result or proof that can be made available for reference. (please refer to the brochure for details)	1-3(*)
	Photocopy of Supporting Proof of English Proficiency (please refer to the brochure for details)(For non English-speaking countries)	1-3(*)
	Declaration (please use a blue or black ball-point pen)	1-3(*)
	International Student Applicants to Study in Taiwan Checklist and Affidavit	1-3(*)
	Authorization (please use a blue or black ball-point pen)	1-3(*)
	Ministry of the Interior Certificate of Entry And Exit Dates (Immigration Records)	1-3(*)
	Scholarship application form (if needed)	1

Date ____/____

Applicant's Signature _____

Appendix 2: Study Plan



Study Plan

Applicant	
Department or Graduate School Applied for	
Academic System Applied for	
☐4-years Bachelor degree	☐ Master's degree
☐ Doctoral degree	☐2-years Bachelor degree
Please describe in writing using about 500 Chinese motivation for study, study plan during the period of study. (Please write on additional sheets of paper if no additional sheets of paper if no additional Bachelor Program in Chinese Culinary Arts & Dep	study and career plan after completion of your ecessary or type and print.) gram in Tourism Management, International
study plan in English.]	
For each of their preferred departments, the application materials and indicate the department on	

Appendix 3: Financial Guarantee Statement



NKUHT Foreign Student Application Financial Guarantee

I (gu	arantor's name), on 1	behalf of the App	olicant
(Applicant's name), am willing to Applicant at NKUHT.			
Applicant's signature :			
Guarantor's signature:			
Guarantor's phone number:			
Guarantor's E-mail:			
Guarantor's Address:			
Guarantor's relationship to the Ap	pplicant :		
Date :/	_(Year/Month/Day)		

Appendix 4: Declaration

degree/master's degree from



Declaration for Foreign Students, NKUHT

1. I hereby attest that I am qualified to apply for admission as a foreign student under the "Regulations Regarding International Students Undertaking Studies in Taiwan" of the Ministry of Education, Republic of China (R.O.C.). 2. I hereby attest that I fulfill one of the following three conditions. I hold foreign nationality and have never held R.O.C. nationality. At the time of application, I do not hold overseas Chinese student status. ☐I am holding both foreign and R.O.C. nationalities and have never had household registration in Taiwan. Moreover, I have resided continuously overseas for more than six years at the time of application, have never studied as an overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the current academic year. I am holding foreign nationality, once had R.O.C. nationality, and eight years have elapsed since the Ministry of the Interior revoked my ROC nationality from the date of application. Moreover, I have resided continuously overseas for more than six years at the time of application, and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the current academic year. 3. The academic certificates that I hold are recognized by the Ministry of Education and verified by a Taiwan overseas representative office. Distance-learning courses do not total more than half of the total credits obtained as required under the degree. I also guarantee to submit one copy of the foreign academic certificates (or academic certificates sealed in an envelope by the original school), transcripts of all years (or transcripts as sealed by the original school) as verified by a Taiwan overseas representative office at the time of admission registration, and immigration records issued by a competent immigration authority. If the documents are not submitted on time or do not comply with the application conditions of NKUHT, I will voluntarily give up the admission qualification and shall make no objection. 4. I have never completed a high school degree as a foreign student in Taiwan nor have I ever been expelled from any college or university in the Republic of China. If there is a breach of this provision the admission qualification and the student status shall be canceled. 5. I hereby attest that I fulfill one of the following three conditions: Any one of the subparagraphs of Article 2 of the Declaration. I have foreign nationality and have permanent residence status in Hong Kong or Macau and have no previous household registration in Taiwan, and have resided continuously in Hong Kong, Macau or overseas for more than six years at the time of application. I was from the mainland China region previously, have foreign nationality, have no previous household registration in Taiwan, and have resided continuously overseas for more than six years at the time of application. 6. All relevant information provided (including the original and photocopy of academic qualifications, passport and other relevant documents) is in legal and valid documents. If there are any irregularities or alterations, the admission qualification shall be canceled when substantiated by investigation, and no related academic credits shall be issued. 7. After the admission grant has been obtained, the original diploma and transcripts, as verified by a Republic of China (Taiwan) overseas unit or representative office (with certification stamp), shall be submitted at the time of registration before enrollment. If the certificates are not submitted on time or found to be inconsistent with the provisions of the "Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education" of the Ministry of Education of the Republic of China, the admission qualification shall be canceled by NKUHT without any objection. 8. I fulfill one of the following criteria: ☐ I have submitted original proof or a photocopy of my academic credentials that have been verified by a Republic of China overseas unit or relevant regulatory unit. ☐ I have applied for admission to this school with the academic credentials and transcripts that have been

verified by the Republic of China's Ministry of Education for a senior high school diploma/university

university, I will submit the original academic credentials and transcripts verified by an overseas agency of

_. I hereby guarantee that once accepted for admission to the

the Republic of China or related entity to NKUHT's International Exchange Section of International Affairs Office by Feb 28, 2019. Failure to submit the documents on schedule or if there are any discrepancies in regards to conformity to the ROC MOE's regulations relevant to degree verification will result in a canceling of admissions eligibility to the university. I shall not voice any objections. (Please be sure to tick if your documents have not been verified).

9. I have read the provisions in the brochure and comply with all the relevant provisions of the brochure.

I hereby authorize NKUHT to check on any of the above information. If any of it is found to be false or inconsistent with the provisions and has been verified after being admitted to NKUHT, I am willing to accept the revocation of my student status and will absolutely make no objection; NKUHT shall not issue any academic credentials to me.

Agree Disagree
Submitted To
NKUHT

Applicant's signature Date:

Appendix 5: International Student Applicants to Study in Taiwan Checklist and Affidavit

According to Article 2 of the "Regulations regarding International Students Undertaking Studies in Taiwan", students of a foreign nationality must not possess the status of an overseas Chinese student. In order to verify your status as a foreign national, please answer the questions asked below. Thank you!

- 1. Have you previously studied in Taiwan? Yes No (If no, you don't have to answer the questions below)
- 2. Have you previously studied in Taiwan as an overseas Chinese student? Yes No
- 3. Were you previously accepted for admission placement by the University Entrance Committee for Overseas Chinese Students? Yes□ No□
- 4. Were you previously recruited by individual schools (separate) enrollment methods for overseas Chinese students? Yes□ No□
- 5. Did you apply to study in Taiwan to the University Entrance Committee for Overseas Chinese Students for this school year? Yes No

If you answered "No" to question 1 or 2, please fill out the affidavit below.

•		-	-			
			Affidavit			
at National Ka	ohsiung Univer	rsity of Hospitality and	l Tourism in Taiwan.	The Applicant cor	, and is applying to st	ever
	ese student, the		-	•	ne Applicant identify as ne Applicant shall not vo	
Sincerely, National Kaohs	siung Universit	y of Hospitality and To	ourism			
Signatory of As Passport number						
Date: /	/	(Year/Month/Day)				

(I fully understand the content referred to in this affidavit.)

Description:

According to the "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan," the term "overseas Chinese students" refers to those with continuous overseas residence since birth, or those have stayed overseas for more than six consecutive years and have a permanent or long-term residence certificate. However, for those applying to study in the departments of medicine, dentistry, or Chinese medicine at Taiwan universities, the minimum required number of consecutive years of overseas residency is eight years.

The term "overseas" indicates countries or territories outside of Mainland China, Hong Kong, and Macau. The term "consecutive stay" means overseas Chinese students that have continuously lived in Taiwan but whose residence has not exceeded 120 days in a calendar year. If the calculated year is not one complete calendar year, the stay in Taiwan should not exceed 120 days within a specified period of time of one year.

Appendix 6: Authorization



Authorization

I authorize National Kaohsiung University of Hospitality and Tourism to undertake a verification of the information provided and to release information about me.

Signature (Full Name)			
Print Full Name			
Nationality			
Passport Number			
Date of Birth (Year/ Month/ Day)	/	/	
Date Signed (Year/Month/Day)	/	/	

Appendix 7: NKUHT Alternation to Personal Data on the Admission Application Form for Foreign Students



Item	Original Data	After Alternation
	(Before Alternation)	

I will reconfirm the corrected information online to see if it is correct after I receive the notification of correction. In the event of late reconfirmation I will take full responsibility. In witness thereof, I have signed the present affidavit.

Applicant's signature/seal:	
No:	(required field)
Passport number or document number on r	nationality proof:
Telephone(+country code): ()	
Address:	
e-mail:	
Date: / / (year/mm/dd)	

- 1.Please do not attach this form with your documents. Please download the Application Form, after making sure all the information on the form is correct and mail it to NKUHT.
- 2. Please fax this affidavit to NKUHT at 886-7-8062354 (or fill the form then scans sent to the mail: lunaysofia@mail.nkuht.edu.tw) and, 24 hours after the affidavit has been faxed, telephone the International Exchange Section of International Affairs Office at 886-7-8060505 ext. 1733 during its office hours to confirm that the affidavit has been received, so as not to affect your rights.
- 3. NKUHT will notify the applicant via email after it corrects the information for the applicant. The applicant is urged to pay attention to the notification and to confirm whether the corrected information is errorless within one week. Thank you!
- 4. The document is to be delivered by fax before application deadline to the International Exchange Section of International Affairs Office of the NKUHT Academic.

Appendix 8: Special Envelope for Admission Application for Foreign Students

O Please affix this form on the application envelope and send by registered mail. (Overseas regions are recommended to use courier services such as DHL or FedEX in the Office Hour) OAll application

FROM	Applicant's Name:	Department or Graduate School Applied for:
Address:		
TO: International Exchange Section, International Affairs Office of National Kaohsiung University of Hospitality and Tourism		
No.1, Songhe Rd., Xiaogang District, Kaohsiung 81271, Taiwan, R.O.C.		

Documents will not be returned, so please make copies for yourself.

Please tic	ck in	the boxes in the form below for the documents submitted.	No:		
	1.	Two copies of the completed Admission Application Form (containing two two-inch photos)			
	2.	Photocopy of the education qualification verified by an ROC overseas representative office (plea	se refer to the brochure for details)		
	3.	One photocopy of the official transcript verified by an ROC overseas representative office (ple	ease refer to the brochure for details)		
	4.	Financial Statement and Financial guarantee statement verified by an ROC representative office	(please refer to the brochure for details)		
	5.	Photocopy of passport or other proof of Nationality			
	6.	Study plan			
	7.	TOCFL test, SAT Subject Test in Chinese with Listening result, or other Chinese language result or proof that can be made available for			
		reference.(Not necessary for applicants in English program)			
	8.	Photocopy of Supporting Proof of English Proficiency (please refer to the admission guidelines for details)			
	9.	Declaration			
	10.	International Student Applicants to Study in Taiwan Checklist and Affidavit			
	11.	Authorization	<u> </u>		
	12.	Ministry of the Interior Certificate of Entry And Exit Dates (Immigration Records)			
	13	Scholarship application form			

Appendix 9: Registration Notice and Admission Acceptance Form

(Not required for application)

Congratulations on your offer of admission to NKUHT!

If you intend to accept your offer of admission, you must complete this "Registration Notice and Admission Acceptance Form" and submit it to +886-7-8060505 ext.1733 or mail to lunaysofia@mail.nkuht.edu.tw.

Print run Name
☐ I accept my offer of admission to NKUHT:
Department or Graduate School Applied for
Academic System Applied for
☐4-years Bachelor degree ☐Master's degree
☐Doctoral degree ☐2-years Bachelor degree
☐ I decline my offer of admission to NKUHT.
Signature (Full Name)
Date (Year/Month/Day)/
Please choose the following method to send back this form:
1. Please fill in this Registration Notice and Admission Acceptance Form and scar
this form to lunaysofia@mail.nkuht.edu.tw . (By email)
2. Please fill in this Registration Notice and Admission Acceptance Form and send in
by DHL, Fedex or EMS to the following address:
Sophie Tsai
International Exchange Section, International Affairs Office
National Kaohsiung University of Hospitality and Tourism
No.1, Songhe Rd., Xiaogang Dist., Kaohsiung City 81271, Taiwan (R.O.C.)

附表 10、獎學金申請表



外國學生獎學金申請表

APPLICATION FORM FOR FOREIGN STUDENT SCHOLARSHIP

A. 申請人資料 Personal Information

姓名:				性別:	
(中文)		(外文)		(男/女)	
Full name(in Chinese)		In English		M/F	
出生日期		出生地		國籍	
Date of		Place of		Nationali	ty
birth		birth			
永久住址 Home address					
E-mail					

B. 教育背景/學業成績 Education Background/Academic Information

新生申請者填寫(to be completed by freshman/first-time applicants)

(a)教育背景 Education background

	學校名稱	修業起迄年月	學業成績
	Name of school	Dates enrolled	GPA
中等學校			
Secondary School			
學院/大學			
College/University			
研究所			
Graduate Program			

(b)	(b)申請系所:								
	Which department/graduate do you expect to enroll in at NKUHT?								
已)	已在學申請者填寫:(to be completed by registered students)								
(a)	就讀系所:	Department/institute							
(b)	學號:	Student number							
(c))前一學年學業平均成績:Grade average of the previous academic year								
	上學期分	下學期分							
	Grade average of 1 st semester	Grade average of 2 nd semester							

	(d) 本年度是否已獲政府或其他單位經費補助? Have you ever received any grants from Taiwan's					
	government this year?					
	□ 是,獲(單位名稱)補助。Yes, I have received grants from Taiwan's					
	government this year. (The complete title of the grants)					
	□ 否,未獲任何補助。No, I haven't received any grants.					
C.	請勾選所要申請的獎學金(請擇一申請)。Please tick ONE scholarship option you					
	want to apply for.					
	(一)大學部 Undergraduate					
	□學雜費全免獎學金 Tuition and miscellaneous fees waived					
	□學雜費半免獎學金 Half of tuition and miscellaneous fees waived					
	□住宿費全免獎學金 Dormitory fees waived					
	(二)碩士班 Master's					
	□學雜費全免、住宿費全免獎學金 Tuition, miscellaneous fees and dormitory					
	fees waived					
	□學雜費全免獎學金 Tuition and miscellaneous fees waived					
	□學費全免獎學金 Tuition waived					
	(三)博士班 Ph.D.					
	□學雜費學分費全免、住宿費全免及每月提供獎學金新臺幣八千元 Tuition,					
	miscellaneous fees, credit fees and dormitory fees waived and monthly stipend					
	of NTD 8,000.					
	□學雜費學分費全免、住宿費全免獎學金 Tuition, miscellaneous fees, credit					
	fees and dormitory fees waived.					
	□學雜費全免獎學金 Tuition and miscellaneous fees waived					
D.	繳交資料					
	新生申請者 Required documents for new students:					
	□ 自傳 Autobiographical statement					
	☐ 其他有助於審查資料 Supporting documents					
	已在學者 Required documents for returning students:					
	□ 前一學年成績單正本 Transcript from previous year					
	☐ 其他有助於審查資料 Supporting documents					
以	上資料均由本人填寫,在此保證其正確無誤。					
I h	ave carefully reviewed the above information and hereby pledge that all of it is					
	rrect.					
	申請人簽名:					
•	Applicant's signature					
	請日期:					
υa	te of application					

附表 11、自傳(申請獎學金專用)

自傳 Autobiographical Statement

(can be extended if necessary)

		_	
		-	
		_	
	 ·		
	 	-	



NKUHT Foreign Student Applications FAQ

General Questions

Question: What channels are there for foreign students to apply to NKUHT?

Answer: Channels for foreign students who wish to study at NKUHT are as follows:

- Foreign applicants: Please complete the online registration and mail all supporting documents to NKUHT in accordance with the yearly Admission Guidelines and Application Form, within the set time frame (accepted according to postmarked date; see the Admission Guidelines and Application Form for details.)
- 2. Overseas Chinese applicants have three channels available to them (Overseas Chinese status is conferred by the Overseas Chinese Affairs Council, R.O.C. (Taiwan)):
 - (1) Via Joint Entrance Examination: Please refer to the website of the Committee of Recruitment Policy Advancement for Technological Colleges and Universities. All applicants who meet the requirements established on the administration website, that is, overseas Chinese students in Taiwan (for example, who have graduated from a National Overseas Chinese Experimental Senior High School and) who have already participated in and hold a transcript from the Joint Entrance Examination, may participate in the joint allocation for entrance to the day school of four-year institutions of technology and two-year junior colleges. For information regarding the joint allocation for entrance to four-year colleges and universities of science and technology, please visit https://union42.jctv.ntut.edu.tw/contents.php?subId=10.
 - (2) Via an Overseas Chinese Student Preparatory Program (if applicable): Please refer to the National Taiwan Normal University Overseas Chinese Student Preparatory Program website (http://www.ntnu.edu.tw/divrec/). Graduates of this program participate in the University Entrance

- Committee for Overseas Chinese Students allocation process (http://www.overseas.ncnu.edu.tw/index/news).
- (3) Overseas Chinese students from all regions are asked to visit the University Entrance Committee for Overseas Chinese Students website (http://www.overseas.ncnu.edu.tw/index/news).

Question: Can an applicant who once had overseas Chinese status apply to the NKUHT as a foreign student?

Answer: According to Article 2 of the MOE Regulations Regarding International Students Undertaking Studies in Taiwan, an applicant who holds a foreign nationality and has never held R.O.C. citizenship, and who doesn't have overseas Chinese status at the time of application, can apply to the NKUHT as per the Regulations. Thus, those holding overseas Chinese status based on the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan, who accept university places allocated by the University Entrance Committee for Overseas Chinese Students, should not apply to NKUHT as foreign students.

Question: Can a person with the nationality of the Republic of China apply for admission as a foreign student?

Answer: Article 2 of the Regulations Regarding International Students Undertaking Studies in Taiwan stipulates that "An individual of foreign nationality, who has never held the nationality of the Republic of China and who does not possess an overseas Chinese student status at the time of application, is qualified to apply for admission under the Regulations." Therefore, a national of the Republic of China does not meet the eligibility requirements for international students. If you wish to apply for admission as an overseas Chinese student, since the status of overseas Chinese students is determined by the authority governing overseas Chinese affairs (Overseas Community Affairs Council), and the University Entrance Committee for Overseas Chinese Student (http://www.overseas.ncnu.edu.tw/index/news) is in charge of the recruitment and admission methods for overseas Chinese students, it is suggested that you contact the above-mentioned authorities

Question: When is the University Admission Guidelines and Application Form for Foreign Students posted?

Answer: In principle, the University Admission Guidelines and Application Form for Foreign Students is posted every year on approximately December 25. For

details, please visit the University Admissions Information website (http://exam.nkuht.edu.tw/main.php and select "Foreign Student Application"). Should the academic year's Guidelines and Application Form not yet be available, please refer to the previous year's version.

Question: How should students from Hong Kong and Macau (not holding a foreign nationality) apply to NKUHT?

Answer: Overseas Chinese students from all regions (including Hong Kong and Macau) are asked to visit the University Entrance Committee for Overseas Chinese Students website (http://www.overseas.ncnu.edu.tw/index/news).

Question: Is an applicant considered overseas Chinese if he/she attends the Overseas Youth Vocational Training School (OYVTS) run by the Overseas Chinese Affairs Council (OCAC), R.O.C.?

Answer: No! While the OYVTS run by the OCAC, R.O.C. targets "overseas Chinese" or "overseas Chinese youth," the attendees of the OYVTS are not necessarily overseas Chinese.

Question: Can an applicant apply to NKUHT as a transfer student if he/she attends the Overseas Youth Vocational Training School (OYVTS) run by the Overseas Chinese Affairs Council (OCAC), R.O.C. and completes the training? Can the academic credits he/she earned be offset?

Answer: No! After consulting the OYVTS Guidelines (see attachment), NKUHT found that the Guidelines explicitly states that "the OYVTS is of training nature. Universities and colleges are commissioned to offer training courses for the OYVTS. Attendees of the OYVTS don't have official student status. When they successfully complete the training and pass the prescribed courses, they will be issued a graduation certificate in both Chinese and English, certifying that they have attended the overseas youth technique training classes, in accordance with the regulations of the training universities and colleges. If their qualifications meet the criteria for taking the university entrance exam before they receive the training, they will be issued proof of credits by the training universities and colleges upon successful completion of the required credits and passing the prescribed courses. If they fail to complete the required credits, they will be issued a completion certificate." According to this statement, an attendee of the OYVTS shall apply to NKUHT as a new student (not as a transfer student). In regard to credit offsetting, please visit the NKUHT website (http://www.nkuht.edu.tw/main.php) - Administration -

Academic Affairs Office – Regulations – Regulations on Credit Offsetting. After consulting with the Registration and Curriculum Section of NKUHT, credits earned by taking courses at the OYVTS cannot be offset. For further information, please contact the Registration and Curriculum Section (by phone at 886-7-8060505 ext. 1220, or email at kelly@mail.nkuht.edu.tw).

Question: How should PRC nationals with foreign citizenship who have not been entered in the Taiwanese household registry apply to NKUHT?

Answer: Those conforming with the stipulations of the MOE Regulations Regarding International Students Undertaking Studies in Taiwan should consult the Admission Guidelines and Application Form for Foreign Students at the University Admissions Information website.

Question: How should an applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, and having no history of a household registration record in Taiwan, apply to NKUHT?

Answer: Those conforming with the stipulations of the MOE Regulations Regarding International Students Undertaking Studies in Taiwan should consult the Admission Guidelines and Application Form for Foreign Students at the University Admissions Information website.

Question: What are the quotas for foreign students for each department?

Answer: Taking the 2018/2019 academic year as an example, 5 PhD, 9 Master's, 54 four-year Bachelor's, and 5 two-year Bachelor's positions have been allocated. Figures shown in the year's Admission Guidelines and Application Form shall prevail.

Question: What are the quotas for overseas Chinese students for each department?

Answer: Those applying as overseas Chinese students from all regions, please visit the University Entrance Committee for Overseas Chinese Students website (http://overseas.cloud.ncnu.edu.tw/Amount/), or the University Admissions Information website (http://exam.nkuht.edu.tw/).

Question: Are there other schools that offer related programs, such as Baking, Food and Beverage Services, etc.?

Answer: Please consult the website (http://www.techadmi.edu.tw/search/index.php) and search for the keywords such as 'baking' or 'food and beverage services'.

Question: How are courses (or academic credits) arranged for each department?

Answer: For information regarding academic credits, please visit the NKUHT website and select Academics. As an example, on the homepage of the Department of Western Culinary Arts (http://wca.nkuht.edu.tw/main.php), select Courses. For further information, please contact the Departments and Graduate Schools (http://www.nkuht.edu.tw/academics/super_pages.php?ID=members1).

Question: Are classes for all departments taught in Chinese?

Answer: The principal language of instruction at NKUHT is Chinese (Mandarin). Applicants should be proficient in listening, speaking, reading, and writing Chinese. Only the professional subjects offered for the Bachelor's program in International Tourism Management, Bachelor's program in Chinese Culinary Arts and Ph.D. programs in Graduate Institute of Tourism Management are taught completely in English.

Question: As a second year student, is it possible to transfer to NKUHT and begin year three directly?

Answer: You should apply for credit transfer or grade skipping regarding your year of study after registration. For relevant information, please call +886-7-8060505 ext. 1220 or email: kelly@mail.nkuht.edu.tw (Registration and Curriculum Section).

Question: May overseas Chinese and foreign students apply to the College of Continuing Education (i.e. night school)?

Assistance for Overseas Chinese Students in Taiwan: "Overseas Chinese Students must follow these regulations when applying to universities in Taiwan. However, they are not allowed to apply to cram schools, advanced-studies institutions, distance-learning educational institutes, online education establishments, and for undergraduate programs in recurrent education designed by colleges and universities in Taiwan, part-time, in-service courses of Masters programs, and other programs, which are restricted to night classes and classes during holidays"; and Article 10 of the MOE Regulations Regarding International Students Undertaking Studies in Taiwan: "International students may not apply for undergraduate programs in recurrent education designed by colleges and universities in Taiwan, part-time, in-service courses of Master programs, and other programs, which

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are restricted to night classes and classes during holidays." In light of the preceding regulations, overseas Chinese and foreign students are not permitted to study at the College of Continuing Education at NKUHT. Please pardon the inconvenience.

Question: As a overseas Chinese students, is it possible to transfer to NKUHT?

Answer: No. Those applying as overseas Chinese students from all regions, please visit the University Entrance Committee for Overseas Chinese Students website (http://www.overseas.ncnu.edu.tw/index/news).

Ouestion: Can applicants who failed to complete required courses in a school in a foreign country, Hong Kong or Macau (i.e. Form 5 students) take the exam for admission to first year of an undergraduate program based on their equivalent educational level, i.e. second year of senior high school in Taiwan and the school from which they failed to graduate is in the same category and at the same level as that in Taiwan?

Answer: The application fails to meet the requirements of the Standards for Recognition of Equivalent Educational Level As Qualified for Entering University. As a result, it cannot be processed. We apologize for any inconvenience caused.

Question: When is the application period for foreign students for the 2018/2019 academic year?

Answer: There are two application periods, either one of which can be chosen. The first application period: 4th of January 2018 to the 9th of February 2018. The second application period: 22th of February 2018 to the 20th of April 2018. All related forms and supporting documents must be delivered by hand or post to the International Exchange Section of International Affairs Office before deadline. Applications sent by post will be accepted according to postmarked date. Late applications will not be considered.

Question: What should an applicant do if the admission application he/she filled in at the Admissions Information webpage contains errors?

Answer: Please download the "NKUHT Alternation of Personal Data on the Admission Application Form for Foreign Students", and proceed in accordance with the instructions within the specified time.

Question: Once the applicant has already registered on the University Admissions

<u>Information website and mailed all supporting documents, how can the status of the application be checked?</u>

Answer: Applicants can log in to the website using their passport or proof of nationality no. and code no. If NKUHT has already received the applicant's information, Review Status will show as Received. **NKUHT** handles applications in the order in which it was received. Please be patient for the notification from the system.)

Question: How is the Application system review status?

Answer: Application system review status as below:

- 1. \(\int \text{ Applied} \) means that we do not receive your document.
- 2. **Received** means that we have received your document.
- 3. Supplementary documents required _means the applicant did not prepare a complete set of application materials and all the documents.
- 4. \(\textbf{Application revoked} \) means that the applicant revoked his (or her) application.
- 5. **Review underway** means that Application review in progress.
- 6. [Matriculated] means that Notifications of successful application sent on 30 June (please see the announcement on the Admissions Information webpage).
- 7. 「**Disqualified** 」 means that Notifications of unsuccessful application sent on 30 June (please see the announcement on the Admissions Information webpage)

Question: What are the semester periods at NKUHT?

Answer: The University's first semester is from August of the current year to January of the following year; the second semester is in the following year, from February to July (about half a year for a semester). For information regarding the University's calendar of events, please visit the NKUHT website (http://www.nkuht.edu.tw/)—Administration—Academic Affairs Office—Calendar, or visit the website of the Academic Affairs Office (http://academic.nkuht.edu.tw/main.php).

Question: How should an applicant apply for degree verification or various documents?

Answer: Please refer to the related links provided in the Admission Guidelines and contact the responsible authorities.

Question: Should an applicant who is a recent graduate and has not yet received a graduation certificate attach relevant documents?

Answer: According to the Guidelines, an applicant who is a recent graduate doesn't need to submit graduation certificate at the time of application. However, he/she should still provide proof of enrolment and transcripts for all semesters verified by an R.O.C. overseas representative office.

Question: If the applicant has not yet received the Test Of Chinese as a Foreign Language certificate, must related document be submitted?

Answer: In accord with the regulation within the Admission Guidelines and Application Form, submission is optional.

Question: What is a Test Of Chinese as a Foreign Language (TOCFL) certificate? What agency issues it?

Answer: The TOCFL certificate is issued by the Steering Committee for the Test Of Proficiency - Huayu. Please refer to their website (http://www.sc-top.org.tw/).

Question: Should an applicant attach relevant documents if he/she has not yet obtained a "Test Of Chinese as a Foreign Language certificate" but has obtained other proof of Chinese language proficiency?

Answer: According to the Guidelines of the NKUHT, an applicant can provide a copy of Chinese language result or proof that can be made available for reference (for example, a Hànyǔ Shuǐpíng Kǎoshì (HSK or the Chinese Proficiency Test) certificate). As per the Guidelines, please attach proof of Chinese language proficiency for reference.

Question: Regarding the financial statement, if the applicant is providing a statement of their own account issued within the past six months from a non-foreign (i.e. Taiwanese) financial institution, is it necessary to receive legalization from an ROC overseas representative office?

Answer: It is only necessary to provide a copy of the bank book. Legalization by an ROC overseas representative office will not be needed.

Question: Regarding the financial statement, if the applicant is providing a statement from a third party account from a non-foreign (i.e. Taiwanese) financial institution, is it necessary to receive legalization from an ROC overseas representative office?

Answer: In addition to providing the financial statement, it will suffice to provide a 【2018/2019 學年度外國學生申請入學簡章】2018/2019 NKUHT Admission Guidelines and Application Form for Foreign Students P. 38

financial guarantee. Legalization by an ROC overseas representative office will not be needed.

Question: Regarding the financial statement, if the applicant is providing a statement from a foreign, third party account, is it necessary to receive legalization from an ROC overseas representative office?

Answer: In such a case the applicant must provide both a financial statement and financial guarantee, and both must receive legalization from an ROC overseas representative office.

Question: Is there a limit to the amount stated in the Financial Statement which is attached to the admission application?

Answer: At least U.S. \$4,500 or more.

Foreign Students

Question: Can the Ministry of the Interior's Certificate of Entry and Exit Dates be replaced by the arrival/departure record in a passport?

Answer: Sorry! The proof-related documents issued by the Ministry of the Interior shall prevail.

Q: Should the application materials be completed in Chinese?

Answer: According to the Guidelines, teaching at NKUHT is mainly in Mandarin Chinese; the applicant should have the ability to listen, speak, read and write in Chinese. However, the professional subjects of the Bachelor Program in International Tourism Management, Bachelor's Program in Chinese Culinary Arts and Ph.D. Programs in Graduate Institute of Tourism Management are taught in English only. According to the explanation given in the Study Plan, the applicant should complete the application materials in Chinese; however, students who apply for International Bachelor Program in Tourism Management, International Bachelor Program in Chinese Culinary Arts, Department of Applied English and Ph.D. Programs in Graduate Institute of Tourism Management can complete their study plans in English, the rest they are recommended to complete the application materials in Chinese.

Question: If the applicant wishes to apply to multiple departments (or graduate schools), how should supporting documents be provided?

Answer: In accord with the regulation within the Admission Guidelines and Application Form, each applicant is limited to apply to three departments at most. The 【2018/2019 學年度外國學生申請入學簡章】2018 /2019 NKUHT Admission Guidelines and Application Form for

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university will allocate them to the departments in the order the departments are ranked in their applications upon acceptance. (For each of their preferred departments, the applicant should prepare a complete set of application materials and indicate the department on their application materials.)

Question: Is the application fee for the 2018/2019 academic year waived?

Answer: Yes, the application fee will be waived in accord with the 2018/2019 Admission Guidelines and Application Form.

Question: When will acceptance letters and notifications of rejection be mailed?

Answer: In accord with the 2018/2019 Admission Guidelines and Application Form, the first application acceptance letters will be mailed on Mid-March, 2018; the second application acceptance letters will be mailed on Mid-May.

Question: Can the application materials be submitted via email?

Answer: Please submit the application materials by mail or in person to NKUHT within the deadline set forth in the Guidelines.

After Admission

Question: How should students who have been accepted handle registration?

Answer: On August 30, the University will mail information regarding registration and a schedule of tuition and miscellaneous fees. Regarding registration and related matters, please contact the Registration and Curriculum Section by phone at 886-7-8060505 ext. 1220, or email at kelly@mail.nkuht.edu.tw.

Question: Where can information regarding airport pickup, student services, Alien Resident Certificates, etc., be obtained?

Answer: Please refer to the NKUHT Information Web for International Students (http://international.nkuht.edu.tw/main.php). If further information is required, please contact the International Affairs Office by phone at 886-7-8060505 ext. 1752 or email at erinhung@mail.nkuht.edu.tw or join facebook(https://www.facebook.com/groups/nkuht.isa/).

Question: What are the tuition fees and miscellaneous fees for overseas Chinese and foreign students?

Answer:

1. For information about tuition, miscellaneous fees, residence fees, materials fees,

insurance, computer & internet utility fees, uniform fees, etc., please refer to the **Tuition And Miscellaneous Fees section** of the NKUHT website (http://www.nkuht.edu.tw/). Tuition, miscellaneous fees, insurance, computer & internet utility fees, materials fees, etc., are assessed each semester. Only Staff and Students Consuming Cooperative Community fees (for uniforms, sports uniforms, equipment, etc.) are assessed once a year.

- 2. Master's and PhD student fees for the 2016 academic year: basic tuition and miscellaneous fees, NT\$38,124; each academic credit (hour), NT\$1,400. NKUHT tuition and miscellaneous fees for day school of four-year Bachelor programs, NT\$45,961. Fees for overseas Chinese students are the same as for local students.
- 3. For further information, please contact the Registration and Curriculum Section (by phone at 886-7-8060505 ext. 1220 or email at kelly@mail.nkuht.edu.tw).

Question: What are the dates of the opening ceremony and registration day?

Answer: Please visit the NKUHT website (http://www.nkuht.edu.tw/)—select Administration—Academic Affairs Office—Calendar, or visit the website of the Academic Affairs Office (http://academic.nkuht.edu.tw/main.php).

Question: Do all day school program freshman students live in residence? Can accommodation be arranged for students of other years of study?

Answer: In accord with the University Methods for Application for a Dormitory (http://student.nkuht.edu.tw/acomn/super_pages.php?ID=acomn2), day school program freshman students all live in residence. If students of other years of study wish to apply for accommodation, priority will be given to first-year day school students and first- to third-year junior college students due to a limited number of bed spaces. However, bed spaces may first be allocated to foreign students, overseas Chinese students, students with a disability card or a catastrophic illness card, low-income students, and students who will serve as members of the Dormitory Self-Governing Committee in the next semester. Please consult the NKUHT website (http://www.nkuht.edu.tw/main.php—Administration—Student Affairs Office—Lodging Issues). If further information is required, please contact the Personal Counseling Section of the Student Affairs Office (by phone at 886-7-8060505 ext. 1361, or e-mail at csh@mail.nkuht.edu.tw).

Question: What types of residences are available?

Answer: According to the introduction to the NKUHT residences

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(http://student.nkuht.edu.tw/acomn/super_pages.php?ID=acomn1), two- and four-person rooms are available. If further information is required, please contact the Student Housing Service Section of the Student Affairs Office (by phone at 886-7-8060505 ext. 1361, or e-mail at csh@mail.nkuht.edu.tw).

Question: What are the fees for residence?

Answer: According to the introduction to the Jing Chen Building (for both men and Pu women) and Chin Building (women only) (http://student.nkuht.edu.tw/acomn/super_pages.php?D=acomn1&Sn=15 and http://student.nkuht.edu.tw/acomn/super_pages.php?ID=acomn1&Sn=16, respectively), twoand four-person rooms are offered at NT\$11,500-NT\$14,200/semester. If further information is required, please contact the Student Housing Service Section of the Student Affairs Office (by phone at 886-7-8060505 ext. 1361, or e-mail at csh@mail.nkuht.edu.tw).

Question: What are the materials fees for foreign students?

Answer: Materials fees are assessed according to the courses selected. Each course has different fees each semester. For information about tuition, miscellaneous fees, residence fees, materials fees, insurance, computer & internet utility fees, uniform fees, etc., please refer to the Tuition And Miscellaneous Fees section: http://fees.nkuht.edu.tw/main.php. For further information, please contact the Registration and Curriculum Section (by phone at 886-7-8060505 ext. 1220 or email at kelly@mail.nkuht.edu.tw).

Question: Must all day school program freshman students participate in student labor education?

Answer: The University holds student labor education courses. For the relevant webpage, please visit the NKUHT website (http://www.nkuht.edu.tw/main.php—Administration—Physical Education and Health Center —Student Labor Education). For further information, please contact the Physical Education Office (by phone at 886-7-8060505 ext.1335, or email at dolphin@mail.nkuht.edu.tw).

Question: How can academic credits be offset?

Answer: Please consult the NKUHT website (http://www.nkuht.edu.tw/main.php—Administration—Academic Affairs Office—Regulations—Regulations on Credit Offsetting). For further information, please contact the Registration and Curriculum Section (by phone

Question: Must students study abroad on an overseas trip before graduation?

Answer: No. Every department differs, some take overseas trip as obligatory course; others don't. Please consult the NKUHT website (http://www.nkuht.edu.tw/main.php—Administration—International Affairs Office—Overseas study tour). If further information is required, please contact the International Affairs Office (by phone at 886-7-8060505 ext. 1732, or e-mail at rubychan@mail.nkuht.edu.tw).

Question: What is the difference regarding the regulations and rights for overseas Chinese students and foreign students who come to study in the universities and colleges in Taiwan?

Answer: According to the University Entrance Committee For Overseas Chinese Students, a "Compare and Contrast Table of the Regulations and Rights for Overseas Chinese Students and Foreign Students Who Come to Study in the Universities and Colleges in Taiwan" is made available for reference. The table can be downloaded from the website of the University Entrance Committee For Overseas Chinese Students (http://www.overseas.ncnu.edu.tw/). For further information, please contact the International Affairs Office of NKUHT (by phone at 886-7-8060505 ext. 1231 or 1733 or email at fish@mail.nkuht.edu.tw or lunaysofia@mail.nkuht.edu.tw).

Question: I would like to study chinese before enrollment?

Answer: We will recommend you contact the Mandarin Training Centre of National Taiwan Normal University for such courses. They offer a variety of related courses which may be of great help to you. You may visit http://web.mtc.ntnu.edu.tw for more information. If further information is required, please contact the Language Training Section (by phone at 886-7-8060505 ext. 1903-1905)

Question: Is there any information about the procedure of enrollment for International Students?

Answer: Please download the information on our website (http://foreign.nkuht.edu.tw/qa/faq.php?mclass=201). If further information is required, please refer to the website(http://iao.nkuht.edu.tw/news/news.php?Sn=804).

Question: Where can information regarding scholarships be obtained?

Answer: For scholarship information please refer to http://exam.nkuht.edu.tw/main.php and click "foreign student application" for the latest news. Those who intend to apply for a scholarship should affix the application form and required documents and send by mail.



NKUHT Admission Guidelines and Application Form for Foreign Students Online Application Instruction

Please first register online and then send the application form by postal mail

Admissions information website: http://exam.nkuht.edu.tw

click "Foreign Student Application"

Contact phone number: 886-7-8060505 extension 1733

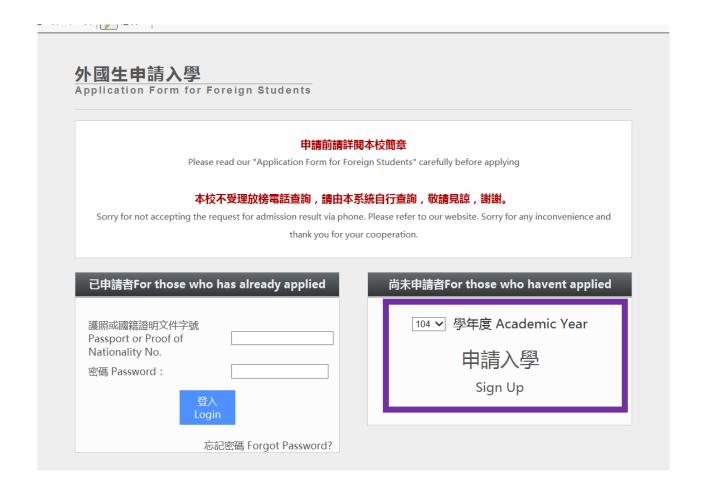
Fax: 886-7-8062354

Address: No.1, Songhe Rd., Xiaogang Dist., Kaohsiung City 81271, Taiwan (R.O.C.)

STEP 1 . Enter the application system



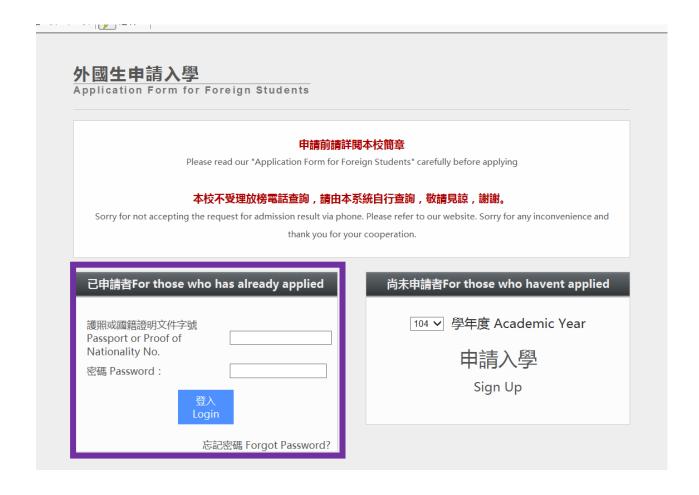
STEP $\mathbf{2}$ $\mathbf{\cdot}$ Enter the application system for Foreign students



STEP 3 • Fill in admission application on our website and submit(5 pages)

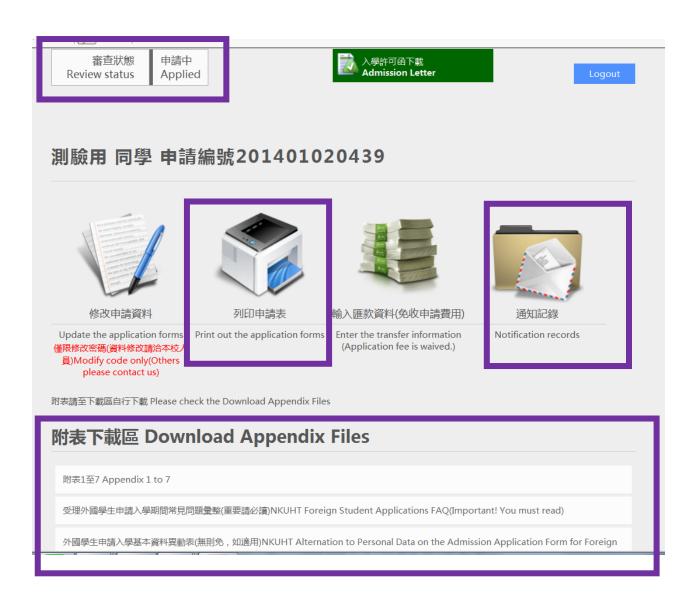
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主修 (Major)							
副修 (Minor)							
登入密碼 (Login	Password)						
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確認密碼 (Retype-Password)							
Email							
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*輸入驗證碼		VEBC]				

STEP 4 . For those who has already applied



STEP 5 · Application form download by the system. If you need to

modify your application. Please send "NKUHT Alternation to Personal Data on the Admission Application Form for Foreign Students". If your review status is "Supplementary documents required", please check the Notification records on our application system.



STEP 6 · Students has matriculated, please download the Admission Letter. And check the Notification records on our application system.

